
Pursuant to LRS 42:19A (1)
any matter not on the published agenda
may be taken up by board only upon
unanimous approval of the members
present.
An individual wishing to place a matter
on the agenda shall submit a request to
the
Superintendent at least eight (8) days
prior to the meeting date, stating the nature
of the matter and the time required to
present it. (CPSB Policy File: BCBI)

AGENDA
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Tuesday, May 14, 2019

1. **Prayer** – Desmond Wallace
2. **Pledge of Allegiance** – Emily Hardy/Iowa High School
3. **Roll Call**
4. **Approval of Minutes**
 - A. April 9, 2019
5. **Presentations**
 - A. 2018-2019 1000+ Points/Accelerated Reader students/Beth Ferguson, Library Consultant
 - B. 2018-2019 Calcasieu Parish Librarians of the Year/Beth Ferguson, Library Consultant
 - C. 2018-2019 Calcasieu Parish Students of the Year/Dr. Jill Portie/Administrative Director, Elementary Schools
 - D. 2018-2019 Calcasieu Parish Teachers of the Year/Owen Clanton, Administrative Director, Middle Schools
 - E. 2018-2019 Calcasieu Parish Principals of the Year/Robert Pete, Administrative Director, High Schools
 - F. 2018-2019 Calcasieu Parish Counselors of the Year/Tony McCardle/Director, Career and Technical Education
6. **Superintendent's Report**
7. **Innovation Presentations**
 - A. School of Innovation: LaGrange High School
Implementation of 4X1 block scheduling, School-wide co-teaching, SPS targeted RTI
8. **Executive Session**
(None)

9. Committee Reports

- A. A&P Committee/April 30, 2019/Eric Tarver, *Chair*
- B. C&I Committee/April 30, 2019/Annette Ballard, *Chair*

10. Take Appropriate Action

- A. ITEP Application #20180275-ITE/Instrument and Valve Services Company
- B. Approval of Sales and Use Tax Collection and Administration Resolution
- C. Approval of Service Agreement with City of Lake Charles/Summer Food Service Program
- D. Approval of Cooperative Agreement with LSU AgCenter/4-H Youth Development
- E. Approval of Employee Contract Renewals
- F. Approval of Resolution Promulgating District 23 Election Results
- G. Renewal of Contract with Johnson Controls/Years 4&5

11. Bid Reports

- A. Bid #2020-01 – Janitorial Supplies/General Funds
- B. Bid #2020-08 – Food & Supplies for 2019-2020 School Year/Food Services Department
- C. Bid #2020-15 – Sprinkler System Inspections/General Funds
- D. Bid #2019-37 – Cafeteria Equipment/Kaufman, T.H. Watkins (School Food Services Funds); LaGrange (\$50 million allocation)
- E. RENEWAL for Grass Cutting Services
- F. RENEWAL for Pest Control Services
- G. Bid #2019-17PC – Ralph Wilson Elementary School/Phase 2/District #31 Bond Funds
- H. Bid #2019-20PC – SJ Welsh Middle School/7th Grade Pod Renovations/\$50 million allocation
- I. Bid #2019-19PC – Barbe High School/Phase I Renovations to Restrooms/\$50 million allocation

12. Permission to Advertise

- A. Pods Phase XI/Riverboat and \$50 million allocation

13. Correspondence

- A. Change Order Number Sixteen (16) for the Project #1715, “Classroom Pods – Phase X”; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; *Increase* of \$30,215.00 and *Increase* of twelve (12) days.
- B. Change Order Number One (1) for the Project #2018-17PC, “Phase I Roofing Replacement/Washington Marion,” District 31 Bond Funds; Ellender Architects & Associates, LLC, Designer; Rycars Construction, LLC, Contractor; *Increase* of \$3,929.00 and *Increase* of two hundred thirty five (235) days.

14. Condolences/Recognitions

15. Schedule Committees

Budget Committee..... May 28, 2018, 5:00 p.m.
C&I Committee.....May 28, 2018 (to follow)

16. Adjourn Meeting

April 9, 2019

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, April 9, at 5:00 p.m.

The meeting was called to order by Damon Hardesty, President. The prayer was led by Ron Hayes. The Pledge of Allegiance was led by Jakyln Bowers, a student at LaGrange High School.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Russell Castille, Alvin Smith, Bliss Bujard, Aaron Natali, Dean Roberts, Glenda Gay, Fred Hardy, Annette Ballard, Ron Hayes, Mack Dellafosse, Damon Hardesty, Desmond Wallace, and John Duhon.

Mr. Tarver and Mr. Breaux were absent.

On a motion by Mr. Castille and seconded by Mr. Bujard, Item 9.E. was moved to follow Approval of Minutes. On a vote, the motions passed unanimously.

9. E. Approval of Resolution issuing Excess Revenue Certificates

On a motion to approve by Mrs. Ballard and a second by Mr. Duhon, the motion carried on a unanimous vote. This item will be published in the Lake Charles American Press on April 24, 2019.

APPROVAL OF MINUTES

On a motion to approve by Mr. Hayes and a second by Mr. Dellafosse, the Minutes of the CPSB Meeting of March 19, 2019 were approved on a vote.

PRESENTATIONS

- A.** Jamey Rasberry, Director of LCMH Sports Medicine, presented the quarterly report.
- B.** From the Classroom to a 5K t-shirt contest winners/Skylar Giardina, Risk Manager

1st Place – Jocelyn Nguyen/F.K. White Middle School

2nd Place – Morgan David/S.J. Welsh Middle School

April 9, 2019

3rd Place – Azena Veronie/S.J. Welsh Middle School

C. Zaner-Bloser Handwriting winners/Greg Thomas, representing Zaner-Bloser

State Grade-Level Winners/T.S. Cooley Elementary School

Kindergarten - Luke Robbins

1st Grade – Camryn Jones

2nd Grade – Kamryn Washington

3rd Grade – Remy Girard

4th Grade – Lilli Drounette

5th Grade – Colin Laughlin

SUPERINTENDENT’S REPORT

Mr. Bruchhaus gave the following report:

1. All Board Members have received the March Head Start Report.

Program Governance

Policy Council meeting was held on March 18, 2019. The following items were approved:

February 4th Policy Council Minutes

January and February’s Director’s Reports

January and February’s Attendance Reports

January and February’s Financial Reports

The 2019 Calcasieu Parish Early Childhood Coordinated Enrollment event was held on Saturday, March 9th in conjunction with the Lake Charles Black Heritage Festival. Local childcare, Head Start and CPSB Pre-Kindergarten programs were represented. Over 150 families visited tables to learn more about Calcasieu Parish’s Early Childhood programs.

Head Start staff attended Region VI Health and Safety Cluster in San Antonio. Topics discussed included Active Supervision and Challenging Behavior.

Program Operations

Enrollment – 448

2. All Board Members have received the March, 2019, Population Report.

April 9, 2019

3. I would like to report our current sales tax numbers for our general fund which show March, 2019, collections at \$1,624,692 or 13.9% above budget for the 9th month of the 2018-2019 school year.

Collections are \$727,833 or 5.2% below collections for the same month last year.

Collections for the 2018-2019 year after 9 months are \$13,658,543 or 11.8% over budget and \$23,671,187 or 15.4 % under the same time period last year.

4. Congratulations to Holly Holland, our Public Information Officer, on the birth of her baby. Last month she was asked to write an article about our social media policy for the National School Public Relations Association and it was published in this month's NSPRA network publication. The article discussed how research and engagement were used to develop a social media use policy and education program for staff.

5. We have set aside the week of April 8-12 as "Custodial Appreciation Week". This will be the first time we have set a time aside to recognize the custodians that work in our facilities every day. We do appreciate the job they do !

6. We received news from Charlie Positerry, the National Skills USA Electrical Construction Wiring Education Chair Master Trainer and Auditor congratulating our district on the level of training parish wide:

Congratulations, I want to compliment your school system on a fine job it is doing with the NCCER level of training parish wide. The trainee success is due to the foresight and leadership of Mr. Tony McArdle. He has piloted the training in such a way that my recommendation is the whole state should follow the path of what he is doing here in Calcasieu. Also your NCCER certified instructors are presenting the curriculum in the way NCCER is most proud. I will be using Calcasieu as the state example in my report to the LDOE.

7. In Baton Rouge tomorrow night, the announcement will be made regarding the State level Student of the Year, by division. We have two candidates, Brenna Bernhardt from T.S. Cooley and David Spicer from Sulphur High School. We wish them the best of luck.

EXECUTIVE SESSION

On a motion to adjourn into Executive Session at 5:19 by Mr. Duhon and seconded by Mr. Hardy, the Board adjourned on a unanimous vote. The Board returned into Regular Session at 5:32.

April 9, 2019

On a motion to accept settlement of Claim #6350098 by Mr. Hardy and a second by Mr. Hayes, the motion carried on a unanimous vote.

COMMITTEE REPORTS

A. C&I Committee/March 25, 2019/Annette Ballard, *Chair*

Mrs. Ballard gave the following report:

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, March 25, 2019 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Damon Hardesty, Fred Hardy, Dean Roberts, and Eric Tarver.

Other Board Members Present: Russell Castille, Glenda Gay, Ron Hayes, and Desmond Wallace.

Board Members Absent: John Duhon; Bliss Bujard; Alvin Smith; Billy Breaux and Aaron Natali.

The C&I Committee Meeting was called to order at 5:00 pm by Annette Ballard, Chairman. A quorum was present. The prayer was led by Ms. Gay and the Pledge of Allegiance was led by Mr. Castille.

Tommy Campbell, Chief Academic Officer, presented the Board with the revisions that were being recommended to the 2019-2020 Student Code of Conduct by the CPSB Discipline Committee.

Those revisions included the following: Page 11; Dress Code, Allowing Bullet-Resistant Backpacks.

Page 14 & 15; Bullying and Intimidation, Addition of new language, addition of parents shall have opportunity to attend interviews of students if possible.

Page 16; Zero Tolerance, Addition of "CPSB Policy regarding Zero Tolerance can be found in the CPSB District Policy Manual – Section JDR".

Page 19; Acceptable User Policy, Revisions and addition of new language. Technology Department submitted new AUP.

Page 29; Student Search and Seizure, Revision of language.

Page 38; Level 4, Addition of Threat of Violence/Terrorism, Clarification of request to infraction wording.

April 9, 2019

A motion was made by Mr. Tarver and seconded by Mr. Hardy to accept the revisions. Questions were fielded by Mr. Campbell and the C&I Staff. The motion was voted on and passed unanimously.

On behalf of the committee, Mrs. Ballard offered a motion to approve the staff recommendation. A second was not needed and on a vote, the motion carried unanimously.

Next, Mr. Campbell, along with Middle School Administrative Director Owen Clanton, and ELA Consultants April Gonzales and Liz Domingue presented to the board a recommendation to purchase a one year Learn Zillion license for ELA grades 6-12 for the 2019-20 school year. A motion was made by Mr. Hardy and seconded by Hayes to accept the staff's recommendation. After clarifying questions were answered, the committee voted to favorably recommend the purchase of a one year license for the use of LearnZillion at the cost of \$372,960 in our 6-12 ELA classrooms for the 2019-20 school year to the full board.

On behalf of the committee, Mrs. Ballard offered a motion to approve the staff recommendation. A second was not needed and on a vote, the motion carried unanimously.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 5:49 p.m. which was made by Mr. Hayes and seconded by Mr. Tarver.

B. Budget Committee/March 25, 2019/Dean Roberts/*Chair*

Mr. Roberts gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:53 p.m., Monday, March 25, 2019, in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Present: Dean Roberts, Chairman, Russell Castille - Vice Chairman, committee members Annette Ballard, Glenda Gay, Damon Hardesty, Fred Hardy, Ron Hayes, Eric Tarver, Desmond Wallace and secretary, Wilfred Bourne.

Committee members absent: Mack Dellafosse, John Duhon and Alvin Smith

April 9, 2019

Mr. Roberts called the meeting to order.

Mr. Bourne presented the first item on the agenda – 2018-2019 General Fund Budget Revision #2. Budget revision #2 includes Revenues and Other Sources of Funds of \$351,468,912, an increase of \$12,486,655, and Expenditures and Other Uses of Funds of \$369,083,354, an increase of \$28,533,913, over revision #1. Budget revision #2 projects a current deficit of \$17,614,442 resulting in an unassigned fund balance of \$24,217,873 or 6.89% of projected revenues.

On a motion by Mrs. Ballard, seconded by Mr. Tarver it was recommended that General Fund Budget Revision #2 for 2018-2019 be approved as presented. The motion passed.

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Present: Dean Roberts, Chairman, Russell Castille - Vice Chairman, committee members Annette Ballard, Glenda Gay, Damon Hardesty, Fred Hardy, Ron Hayes, Eric Tarver, Desmond Wallace and secretary, Wilfred Bourne.

Committee members absent: Mack Dellafosse, John Duhon and Alvin Smith

Mr. Roberts called the meeting to order.

Mr. Bourne presented the first item on the agenda – 2018-2019 General Fund Budget Revision #2. Budget revision #2 includes Revenues and Other Sources of Funds of \$351,468,912, an increase of \$12,486,655, and Expenditures and Other Uses of Funds of \$369,083,354, an increase of \$28,533,913, over revision #1. Budget revision #2 projects a current deficit of \$17,614,442 resulting in an unassigned fund balance of \$24,217,873 or 6.89% of projected revenues.

On a motion by Mrs. Ballard, seconded by Mr. Tarver it was recommended that General Fund Budget Revision #2 for 2018-2019 be approved as presented. The motion passed.

On behalf of the committee, Mr. Roberts offered a motion to approve the staff recommendation. A second was not needed and on a vote, the motion carried unanimously.

The next item presented was information concerning the public auction of surplus items. The auction will be held at the Burton Coliseum on Friday and Saturday, April 26th-27th.

April 9, 2019

Pedersen & Pedersen Auctions, Inc. will conduct the auction. Staff submitted a preliminary list and will email board members when the final list is completed and will have it available at the April board meeting.

On a motion by Mr. Hardesty and seconded by Mr. Hardy it was recommended to declare listed items as surplus and authorize the items to be sold at auction April 26th -27th, 2019. The motion passed.

On behalf of the committee, Mr. Roberts offered a motion to approve the staff recommendation. A second was not needed and on a vote, the motion carried unanimously.

Next, Mr. Bourne presented a current update on the status of Pod Project #10. Eight Pods are completed, five are still in progress but will be completed for the new school year. This was for information only and did not require a motion for action.

The next item was a current update on the status of Pod Project #11. Advertisement and bidding on the projects are expected in mid to late spring. Financing will be finalized in April with construction starting in the summer. This was for information only and did not require a motion for action.

The next item on the agenda was employee count data. This information will be reported periodically to the board or when requested. The current number of active employees as of March 15, 2019, was 4,990. The active number of employees fluctuates from day to day. This was for information only and did not require a motion for action.

Mr. Bourne presented the 2019-2020 MFP Projections which showed a net decrease to Calcasieu Parish of \$10,418,353 due to a decrease in student count and an increase in sales tax and property revenues resulting in an increased local cost allocation from the DOE. This projection includes the effects of a projected 1.375% in per pupil allocation and \$5.1 million for a proposed \$1,000 pay raise for teachers and a \$500 pay raise for support personnel. This was for information only and did not require a motion for action.

There being no further business to discuss, on motion by Mr. Hardy and seconded Mr. Tarver, the committee adjourned the meeting at 6:20 p.m.

TAKE APPROPRIATE ACTION

Mr. Hardesty read the following:

April 9, 2019

A. Approval of Pupil Progression Plan Committees/Educator Committee and Parent

On a motion to approve by Mrs. Ballard and a second by Mr. Dellafosse, the motion carried on a unanimous vote. This item is available for viewing at 3310 Broad and is included in the archived minutes.

B. Approval of Model Resolution/Increase in the 2019-2020 MFP

MODEL RESOLUTION INCREASE IN THE 2019-20 MFP

WHEREAS, the Minimum Foundation Program (MFP) establishes the state funding component of the K12 public education system in Louisiana and the Legislature is required to fully fund the formula;

WHEREAS, there was no increase in the base per pupil for the school years of 2009-10, 2010-11, 2011-12, 2012-13 and 2013-14;

WHEREAS, in the 2014 Regular Session the MFP base per pupil increased from \$3,855 to \$3,961 for the 2014-15 school year;;

WHEREAS, had the MFP base per pupil been increased each year by the anticipated 2.75%, the 2019-2020 MFP would be \$5,056;

WHEREAS, BESE has unanimously recommended a 1.375% increase in the base per pupil of 2019-2020, raising the base per pupil from \$3961 to \$4,015;

WHEREAS, BESE's recommendation also includes additional funding in Level 3 of the MFP dedicated to an increase in salary for teachers and support workers in the amount of \$1,000 and \$500, respectively;

WHEREAS, the Calcasieu School Board has been absorbing ever increasing operational costs, from health insurance, to technology, to security of students, to curriculum to align with the state standards, and increasing demands of the state accountability system, without increase in state funding;

WHEREAS, BESE's unanimously recommended MFP will benefit local school districts in every parish, as well as every public charter school in the state;

WHEREAS, the Calcasieu School Board appreciates that BESE's recommended MFP divides the increased funding between a dedicated teacher and support worker pay raise and an increase in per pupil funding

April 9, 2019

will still help meet the ever-increasing costs of providing a public education;

NOW THEREFORE, BE IT RESOLVED that the Calcasieu School Board, supports the unanimously approved MFP adopted by BESE to increase the MFP Level 1 per pupil by 1.375% and to provide funding for a dedicated teacher and support worker pay raise in Level 3 of the MFP;

BE IT FURTHER RESOLVED, that the Calcasieu School Board urges the Legislature to approve the unanimously approved MFP by BESE for the 2019-20 school year;

FINALLY, BE IT FURTHER RESOLVED, that the Calcasieu School Board directs the Superintendent to forward a copy of this Resolution to each member of the Calcasieu Parish Legislative delegation and to Governor John Bell Edwards.

On a motion to approve by Mrs. Ballard and a second by Mr. Dellafosse, the motion carried on a unanimous vote.

C. Approval of Health Insurance Premium Holiday proposal

TO: Board Members
FROM: Wilfred Bourne
SUBJECT: Health Insurance Premium Holiday
DATE: April 2, 2019

In February, the health insurance committee was advised by staff that depending upon the final fiscal results of the remainder of the health insurance plan year, it might be possible to declare a one month premium holiday for all active health insurance plan participants. This was being considered to reduce the balance of reserve funds that were growing beyond immediate needs. In the process of evaluating the fiscal performance of the health insurance fund plan year, it's been determined by staff that results of operations have created sufficient reserves to make consideration of a one month "premium holiday" possible. If approved, it would result in foregoing revenue to the health plan fund of just over \$5 million. The plan would still maintain sufficient reserves for normal operations in the new plan year.

Staff recommendation: Declare a one month "premium holiday" for all plan participants except COBRA participants for the month of April for regular payroll deducted employees and for the month of May for retirees and all others.

April 9, 2019

On a motion to approve by Mrs. Ballard and a second by Mr. Dellafosse, the motion carried on a unanimous vote.

D. Approval of Cooperative Endeavor Agreement between CPSB and Recreation District No. 1, Ward 4/CPSB funds to come from \$50 million allocation

On a motion to approve by Mrs. Ballard and a second by Mr. Dellafosse, the motion carried on a unanimous vote. This item is available for viewing at 3310 Broad and is included in the archived minutes.

E. Approval of Resolution issuing Excess Revenue Certificates (Item moved to beginning of agenda)

BID REPORTS

Mr. Hardesty read the following: (Items A-L are renewals for 2019-2020 school year)

A. MAGAZINES FOR LIBRARIES – RNL #2 – Discount Magazine in the estimated amount of \$31,526.30 GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

B. PRE-PACKAGED SCHOOL SUPPLIES – RNL #1 – EPI \$34.68 per pkg (pre-k thru 2nd), \$29.70 per pkg (3rd thru 5th) and \$21.27 per pkg (mdl/high) and Teachers Pet medium backpacks \$24.00 ea./TITLE X MCKINNEY VENTO FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

C. SCHOOL UNIFORMS – RNL #1 – EPI, Just Print It, and Wholesale Schoolwear TITLX X MCKINNEY VENTO FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

D. FIRE ALARM INSPECTIONS – RNL #1 – Sylvan Systems in the estimated amount of \$48,060.00 GENERAL FUNDS

April 9, 2019

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

E. SECURITY GUARD SERVICES – RNL #1 – Lofton Security in the estimated amount of \$78,000.00 GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

F. AUTOMOTIVE BATTERIES – RNL #1 – Kenworth in the estimated amount of \$23,998.00 GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

G. BULK & CONTAINER OIL – RNL #1 – Petro Choice in the estimated amount of \$55,296.00 GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

H. PLUMBING SERVICES – RNL #2 – Various Contractors GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

I. ELECTRICAL SERVICES – RNL #2 – Various Contractors GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

J. GENERAL REPAIR SERVICES – RNL #2 – Various Contractors GENERAL FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

K. SNACKS FOR EARLY CHILDHOOD/HEADSTART – RNL #1 – Diamond Foods in the estimated amount of \$70,562.00 FEDERAL FUNDS

April 9, 2019

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

L. PIZZA DELIVERY PROGRAM – RNL #1 – NPC International in the estimated amount of \$162,500.00 FOOD SERVICE FUNDS

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

M. Bid #2019-14PC/Restroom Improvements/Sulphur High School/\$50 million allocation

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

4/2/2019

DESCRIPTION: Restroom Improvements Sulphur High School

FUNDS: 2017 All Districts Capital Projects fund

BID NUMBER: 2019-14PC

DESIGNER: Ellender Architects & Associates, LLC

CONTRACTOR	BASE BID
Gunter Construction, Inc.	No Bid
K & J Development of SWLA , LLC	\$ 753,000.00
Keiland Construction, LLC	\$ 909,000.00
Alfred Palma, Inc.	\$ 796,000.00
Pat Williams Construction, LLC	\$ 759,000.00

The Committee recommends award of the contract to: K & J Development of SWLA, LLC
\$ 753,000.00

BASE BID IN THE AMOUNT OF:

Seven Hundred Fifty - Three Thousand Dollars and NO/100
as the lowest qualified bidder meeting specifications.

April 9, 2019

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

N. Bid #2019-15PC/Restroom Improvements/E.K. Key Elementary School/\$50 million allocation

DATE: 28-Mar-19

DESCRIPTION:

Restroom Improvements E.K. Key Elementary School

FUNDS: 2017 All Districts Capital Projects Fund

BID NUMBER: 2019-15PC

DESIGNER: ELLENDER ARCHITECTS AND ASSOCIATES, LLC

CONTRACTOR	BASE BID	ALT. # 1
Gunter Construction , Inc	No Bid	
K & J Development, LLC	\$270,000.00	\$24,000.00
Keiland Construction, LLC	No Bid	
John D. Myers & Associates	No Bid	
Pat Williams Construction , LLC	\$255,000.00	\$40,000.00
Central Auction House	No Bid	
The Committee recommends award of the contract to:	K & J Development of SWLA ,LLC	
BASE BID PLUS ALTERNATE #1 IN THE AMOUNT OF:	\$ 294,000.00	

Two Hundred Ninety-Four Thousand Dollars and No/100

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATE:

ALTERNATE #1: Replace additional plumbing fixtures where indicated on plans.

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

PERMISSION TO ADVERTISE

April 9, 2019

Mr. Hardesty read the following:

A. Cafeteria Equipment/LaGrange High School/\$50 million allocation

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

B. Cafeteria Serving Lines/T.H. Watkins Elementary and Kaufman Elementary/School Food Service Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

C. A/C Systems Upgrades to North 2-story bldg../W.W. Lewis/\$50 million allocation

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

D. Blended Smoothies/School Food Service Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

CORRESPONDENCE

Mr. Hardesty read the following:

A. Change Order Number One (1) for the Project, “J.J. Johnson Elementary Phase I”, Project # 010218; Griggs Mitchell & Associates, LLC., Designer; Pat Williams Construction, Contractor; *Increase* of \$48,461.39 and *Increase* of thirty-five (35) days.

On a motion to approve by Mrs. Gay and a second by Mr. Hardy, the motion carried on a unanimous vote.

B. Change Order Number Two (2) for the Project, “Pearl Watson Roofing Replacement”, Project #010318; Griggs Mitchell & Associates, LLC., Designer; Roofing Solutions, LLC, Contractor; *Increase* of ninety-seven (97) days.

April 9, 2019

On a motion to approve by Mr. Hardy and a second by Mrs. Gay, the motion carried on a unanimous vote.

C. Recommendation of Acceptance for Gillis Elementary Improvement- Phase I, Bid # 2018-07PC

On a motion to approve by Mr. Natali and a second by Mr. Duhon, the motion carried on a unanimous vote.

D. Change Order Number One (1) for the Project, “Barbe Elementary Upgrades”, Project # 2019-04PC; Brossett Architect, LLC., Designer; K&J Development of SWLA, LLC., Contractor; *Decrease* of \$14,694.00.

On a motion to approve by Mrs. Ballard and a second by Mr. Duhon, the motion carried on a unanimous vote.

E. Change Order Number Two (2) for the Project, “Barbe Elementary Upgrades”, Project # 2019-04PC; Brossett Architect, LLC., Designer; K&J Development of SWLA, LLC., Contractor; *Increase* of \$40, 605.00.

On a motion to approve by Mrs. Ballard and a second by Mr. Hardy, the motion carried on a unanimous vote.

CONDOLENCES/RECOGNITIONS

Mrs. Ballard asked for a letter of condolence to Mr. Allen Breland at the loss of his father.

Mr. Castille congratulated Mr. Barrentine on his recent appointment as Chief Operating Officer.

Mr. Bujard congratulated W.W. Lewis Middle School on their recent robotics program.

Mr. Hardy reported that Southern University Board would have a regional board meeting at our board room on Friday, April 12.

Mr. Dellafosse congratulated LaGrange and other participating schools regarding the recent Little Mermaid production.

Mr. Smith asked for a letter of condolence to the family of Chel Pinder at the recent loss of her husband.

April 9, 2019

SCHEDULE COMMITTEES

C&I Committee.....Tuesday, April 30, 5:00 p.m.

A&P Committee.....(to follow)

Budget Committee.....Tuesday, May 28, 5:00 p.m.

ADJOURN MEETING

On a motion to adjourn by Mr. Dellafosse and a second by Mr. Duhon, the meeting adjourned at 6:12 p.m.

President

Secretary

Item: 5.A.

Students with 1000+ Accelerated Reader points:

Kayla Roy 7th grade Bell City

Aiden Bertrand 8th grade Iowa Middle

Matthew Riley 5th grade TS Cooley

Item: 5.B.

The Librarian of the Year winners for the 2018-2019 school year are:

Elementary (we had a tie)

Kristi Fontenot - Cypress Cove

Jeni Anderson - Fresch Elementary

Middle School

Hope Myers - Maplewood Middle (District Over-all Librarian of the Year)

High School

Kayla Little - Barbe High School

Item: 5.C.

The Student of the Year winners for the 2018-2019 school year are:

Elementary Winner – Brenna Bernhardt – T. S. Cooley
Elementary (Regional Winner and State Finalist)

Elementary Runner-Up – Kathryn Armentor – LeBleu
Settlement Elementary

Middle School Winner – Jacob St. Mary – S. J. Welsh
Middle

Middle School Runner-Up – Jordan Murray, F. K. White
Middle

High School Winner – David Spicer – Sulphur High
(Regional Winner and State Finalist)

High School Runner-Up – Hannah Zimmerman – Sam
Houston High

Item: 5.D.

The Teacher of the Year winners for the 2018-2019 school year are:

Elementary: Tiffani Carlin, Brentwood Elem.

Middle: Lacey Blocker, Maplewood Middle (Top 20 State Finalist)

High: Hope Berry, Bell City High

Item: 5.E.

The Principal of the Year winners for the 2018-2019 school year are:

Willona Jackson – College Oaks Elementary

Max Caldarera – S.P. Arnett Middle

Richard “Scott” Nunez – Bell City High School

Item: 5.F.

The Counselor of the Year winners for the 2018-2019 school year are:

Elementary School Division:

Aimee Hamblen, St. John Elementary

Middle School Division:

Vickie Wynn, W.W. Lewis Middle

High School Division:

Julie Doland, Bell City High

Calcasieu Parish School Board Overall Winner:

Julie Doland, Bell City High

CPSB Innovation (Launch) Application

Launch Location: ☐ Department ☒ School ☐ Classroom

Name of Department/School: LaGrange High School

Date: 5/1/19

Name of Faculty/Staff: Samuel Baynes, Melissa Enright, Shanice Williams, LG Leadership Team

Check the Area of Innovation:

<input checked="" type="checkbox"/> Instruction <input type="checkbox"/> Technology <input checked="" type="checkbox"/> Management <input type="checkbox"/> Finance	<input type="checkbox"/> Assessment <input checked="" type="checkbox"/> Faculty and Staff <input type="checkbox"/> Community Engagement <input type="checkbox"/> Communication	<input type="checkbox"/> Other: Explain:
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Specific Innovation (Launch Mission):

Implementation of 4X1 Block scheduling, school wide co-teaching, and SPS targeted RTI.

Rationale for Implementation:

4x1 Block Scheduling:

LaGrange High School is currently in UIR status for discipline. Our data shows that we have had most of discipline issues during the transitional time between classes. Due to this fact, we firmly believe that our students will benefit from a 4x1 Block schedule with alternating days. This schedule will allow for fewer transitions each day, which would cut down on the number discipline issues we encounter in the hallways. This structural change to the school day would serve as a Tier 1 Behavioral Intervention. Another reason for the scheduling shift is that block scheduling will allow for teachers to see fewer students each day which will allow for more individualized instruction and more time for student reflection with the content. Teachers will have more preparation time to plan for fewer lessons each week, which will allow for them to dive deeper in the content and form a true understanding of how their students are learning. The extended time in the classroom will allow for students and teachers to build a deeper rapport with each other and enrich the learning environment. The 4x1 Block schedule will also serve as a less intrusive means for completing our TAP cluster meeting requirements as a zone school as we are mandated to have 90 minutes of cluster meetings every week. Lastly, it will still allow for 25 minutes of RTI daily so that our students can strengthen skills in various areas.

School Wide Co-Teaching:

LaGrange has a large number of teachers who have less than 5 years of educational experience. In addition to this, many of these teachers have participated in alternative certification programs that do not give the true student teaching experience or they are not certified at all. Because of this, these teachers have not been exposed to true lesson development and implementation with fidelity. Co-teaching will allow our teachers the opportunity to pair with another content expert in their subject area and collaborate in lesson study, content delivery, and examination of student data. LaGrange will not have to hire any additional staff to implement this process as it can be done with the staff we already have on our campus. The co-teaching experience will enhance the collaboration skills of teachers, help with the diversity of today's classrooms, and help with classroom management, as there are now two content experts to support their students at the same time. Depending on the co-teaching strategy that is chosen to present a lesson, teachers could divide students into two groups, teaching in stations, team teach in a "tag" format, or have one deliver instruction as the other circulates and aids individual learners. LaGrange has secured the aid of Professor Ramona Wynder from Northwestern State University to come and deliver professional development on co-teaching as well give us the official co-teaching lesson planning strategies and forms from the Academy of Co-Teaching and Collaboration at St. Cloud State University from which she has been trained as a certified trainer. With the implementation of co-teaching, we are confident that our teachers will be able to deliver quality instruction to our students on a consistent basis in an engaging format.

SPS Targeted RTI:

RTI is an instructional approach that serves the purpose of providing early intervening services to struggling learners to improve their skills. In the past, our RTI process was based solely on whether or not a student was failing a class or missing assignments. Although these factors are important, with the implementation of co-teaching with a 4x1 block schedule, teachers will have more time to assess student data and implement RTI strategies in their lessons for these students during class time, for example, utilizing the diverse learners guide provided in the Tier 1 curriculum. Because of this, a shift to RTI that deals with areas that target the school SPS score would be more beneficial. Student data will be assessed and, based on how they have performed previously in certain areas, they will be placed in a scheduled RTI that will help them strengthen a certain area where they may show weaknesses. For example, if a student came into the 9th grade weak in English, they will receive English RTI with an English content specialist during their RTI time each school day. If a student has failed a LEAP 2025 test from the previous year, that student will be placed in RTI for that subject area each day until their re-test date. With the implementation of this strategy, we hope to affect the following areas: ACT, Work Keys, JumpStart Credentials, LEAP 2025, Growth to Mastery attainment, and CLEP. Teachers will be given the materials to use for each of the aforementioned areas and will be

expected to annotate the plans and implement them with fidelity for maximum growth in student achievement.

Current Restrictions (if any):

Due to the innovative scheduling of our co-teaching set up with a block schedule format, we currently do not anticipate any restrictions to implementing these initiatives.

Benefit to the Students:

As stated previously, on a block schedule format, teachers will have fewer students per day which will allow for a more individualized approach to diverse learners. They will also have extended time together in the classroom so that positive relationships can be built, and a true student/teacher rapport can be established. Co-teaching will support quality instruction as teachers are able to dive deeply into the content and implement different strategies to support learners. They will also be able to frequently assess student data to find the gaps in learning and attend to them quickly. A targeted RTI that focuses on student specific weaknesses will not only help the school SPS score, but will also allow students to achieve in areas that they may not have been able to before by giving them 25 minutes a day to strengthen those areas. By reducing the number of transitions that happen each day, our students will experience a safer environment as the issues that often happen during transition time will be drastically reduced. The 4x1 Block schedule will also lend itself to the students taking 8 "blocks" or credits on a rotating basis throughout the year. This means that students will have the opportunity to receive one extra credit per year than they are doing so on our current schedule. This extra block opens the opportunity for students who have failed a class in the previous year to recover that class the next school year and not fall behind on their path to graduation. This will serve as a school embedded academic intervention and will, in turn, positively impact our school's graduation rate.

<p>Principal Approval Section:</p> <p><input checked="" type="checkbox"/> Launch</p> <p><input type="checkbox"/> Launch Delayed</p>	<p>Signature of Teacher(s):</p> <p><i>Marc Williams, Melissa Enright</i></p> <p>Signature of Principal:</p> <p><i>[Signature]</i></p>
<p>Mission Control Approval Section:</p> <p><input checked="" type="checkbox"/> Launch</p> <p><input type="checkbox"/> Launch Delayed</p>	<p>Signature of Director:</p> <p><i>[Signature]</i></p> <p>Signature of Chief Academic Officer:</p> <p><i>[Signature]</i></p>

**Mission Control Approval
Section:**

- ☐ Launch
- ☐ Launch Delayed
- ☐ Abort Mission

Signature of Superintendent:



Signature of Board President:

ITEM 9.A.

Calcasieu Parish School Board Administration and Personnel Committee Minutes April 30, 2019

The Calcasieu Parish School Board Administration and Personnel Committee met Tuesday, April 30, 2019 in the Board Room at 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Mr. Tarver called the meeting to order at 8:15 p.m. immediately following the Curriculum and Instruction meeting.

Committee members present: Eric Tarver, Fred Hardy, Russell Castille, Desmond Wallace, Mack Dellafosse, Alvin Smith, Dean Roberts, and Aaron Natali.

Non-committee members present: Ron Hayes and Damon Hardesty

Committee members absent: Bliss Bujard, John Duhon, and Annette Ballard

Non-committee members absent: Billy Breaux and Glenda Gay

Because of the development of the Savannah Lakes Subdivision, Agenda item #1 dealing with a proposal for the Zoning of Oak Park and FK White Middle Schools was presented.

Mr. Barrentine read the proposal as follows:

Oak Park Middle South Boundary defined - the north side of Arkansas projected eastward to the north end of Savannah Lakes Subdivision; south to just north of Prejean Drive; east 5th Ave; north to the north end of Savannah Lakes Subdivision; this point projected east to Gerstner Memorial/Hwy. 14

FK White Middle North Boundary defined – the south side of Arkansas projected east to the north end of Savannah Lakes Subdivision; south to just north of Prejean Drive; east to 5th Ave; north to the north end of Savannah Lakes Subdivision; east projected to Gerstner Memorial/Hwy 14; the west side of Gerstner Memorial/Hwy 14 south to E. McNeese Street; the south side of E. McNeese projected east to Ward Line Rd.

Questions were fielded by Mr. Barrentine and Mr. Bruchhaus. The Savannah Lakes Subdivision consist of approximately 12 new homes, in essence, those students involved would attend Oak Park Middle. A motion was made by Mr. Dellafosse and seconded by Mr. Hayes to accept the proposal. The proposed zoning plan was passed unanimously.

Next, the February 2019 Zoning Descriptions Booklet was presented to the committee for approval. A motion to accept was made by Mr. Dellafosse and seconded by Mr. Hardesty. The motion was passed unanimously.

The third item on the agenda was the SNP-ODR Agreement. During the July 10, 2018 CPSB board meeting, The Unpaid Meal Charge Policy (section EEA) found in the section labeled "Notifying the Household of Negative Balances" was approved. The new policy states that all unpaid negative balances will be turned over to a collection agency at the end of each school year for the purposes of efficient collection of outstanding debts owed to CPSB.

The Office of Debt Recovery (ODR) was created by legislature June 17, 2013 upon the passing of Act 399. ODR is authorized to collect delinquent debt owed to the state of Louisiana. This service would be of no charge to our district, it is our hopes our unpaid meal charge debt would soon be eradicated. A few questions were asked and answered by Jacqueline Richard, Director, School Food Service. After discussion, upon a motion to accept by Mr. Dellafosse and second by Mr. Hayes the motion was passed unanimously.

Agenda item 4 deals with a proposal for Specialty Route rates for Transportation. Mrs. Mary Fontenot explained how this proposal would entice drivers to choose these challenging, or problematic routes that may otherwise go without a driver. Problematic routes range from number of students being serviced to behavioral concerns, language barrios, health issues etc. This proposition requires a supplemental pay fee of \$12.50 for AM and \$12.50 for PM routes to a bus driver for specialty routes as defined by the criteria listed within the proposal. The Director of Transportation may recommend routes for specialty classification to be approved by the Chief Operating Officer. A motion to accept the Route rates was made by Mr. Dellafosse and seconded by Mr. Hardy. The motion passed unanimously.

Agenda item #5 Change language in GBDA-AP

GBDA-AP for Bus Operator Hiring Procedures - To increase the frequency of postings for new/vacant routes and create opportunities for bus operators, a proposal is being made to decrease the number of working days drivers may submit intent for consideration of a new or vacant route from fourteen 14 days to ten 10 working days.

After brief discussion, a motion was made by Mr. Dellafosse and seconded by Mr. Hayes to accept the procedural changes. The motion was passed unanimously.

Agenda item #6 Change language in policy GBD-AP

GBD-AP – Staff Hiring – Administrative Procedures Phase I

In the A&P Committee meeting on February 26, 2019, the language in the policy was modified to include current job titles and updated to match on-line application requirements. This proposal is to update the rating form to coincide with the new online application portal. A motion was made by Mr. Dellafosse and seconded by Mr. Hayes to continue streamlining processes. The motion was passed unanimously.

Finally, agenda item #7 was the 5-Day Principal Initiative.

A CPSB principal currently works 202 days, August 1 to June 15. The demands of summer trainings and other required duties that occur during the last two weeks of June and the month of July, principals have expressed a concern that their pay is diluted. The following option came about to help offset the working demands:

- 5 additional days to be worked outside of the standard 202 calendar days.
- Payment at daily rate as supplemental pay with prior approval and confirmation through Administrative Director.
- Unused days do not carry over from year to year.

Questions were asked by the Committee members and there was one blue card. A motion to have a roll call vote on the initiative was made by Mr. Dellafosse and seconded by Mr. Hardy. The roll call vote motion passed unanimously. After the roll call vote, the initiative failed 6 to 4.

There being no further business to discuss, Mr. Tarver requested a motion to adjourn at 8:59 PM which was made by Mr. Dellafosse and seconded by Mr. Hayes. The motion passed unanimously.

Blue Card:

Terry Johnson

Calcasieu Federation of Teachers

3000 Highway 90

**MINUTES
CURRICULUM & INSTRUCTION COMMITTEE MEETING
April 30, 2019**

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, April 30, 2019 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Damon Hardesty, Fred Hardy, Dean Roberts, Alvin Smith and Eric Tarver.

Other Board Members Present: Billy Breaux, Russell Castille, Mack Dellafosse, Ron Hayes, Aaron Natali and Desmond Wallace.

Absent: John Duhon and Bliss Bujard

The C&I Committee Meeting was called to order at 5:00 p.m. by Annette Ballard, Chairman. A quorum was present. The prayer was led by Desmond Wallace and the pledge of allegiance was led by Billy Breaux.

Damon Hardesty made a motion to amend the agenda by adding an additional item to #10. Permission to add Classroom Innovation and was seconded by Mack Dellafosse.

Dr. Shannon LaFargue, Chief Academic Officer, presented the Board with **Presentation of A Direction**. Dr. LaFargue discussed his meeting with the C & I department where he presented the department with his vision and a direction for moving forward.

This item was for informational purposes only and did not require a vote.

Next, Dr. Shannon LaFargue presented **RIP IT Sessions**. Dr. LaFargue discussed that he conducted 48 one-on-one (RIP IT) sessions with every member of the C & I Department. In these sessions, staff presented their own conceptual framework of their role in the systems approach to the organization.

This item was for informational purposes only and did not require a vote.

Then, Dr. Shannon LaFargue presented **Departments, Schools, Classrooms of Innovation**. Explanation, Applications and Approvals. Dr. LaFargue discussed the following:

It is imperative that we establish a system or process in which our employees become empowered to pursue and showcase emergent attitudes of creativity and innovation! Several states, including Texas, have in place what is called Districts of Innovation. These state education agencies have become interested in shifting their roles from enforcing compliance to one of supporting innovation and building capacity in districts that are working to spur new innovative instructional models. In these states, the district's request a waiver from outdated state policies and regulations that communities have identified as a barrier to high-quality student learning. Louisiana, however, does not have this process for districts in place. Our staff believes that this fact should not be a deterrent for providing our departments, schools, and teachers with a system that fosters

emergence, thus creating an environment in which the CPSB system truly delivers A WORLD CLASS EDUCATION! Our staff acknowledges that there are non-negotiables that must be adhered to and we are not encouraging non-compliance regarding state regulations and law. But, what we are recommending is that our departments, schools, and classrooms be allowed to request waivers from the local Board and from school administrators where applicable. In essence, we believe if we can FLEX certain inhibitors, we can create zones of experimentation, leading to new approaches to engage our students and increase performance! In instances where a policy is not a deterrent, and only the limitation of our own imagination, we are recommending a venue such as committee meetings and full school board meetings to recognize our gifted and talented minds in our workforce who take ownership of the pursuit of delivering a World Class Education.

A motion was made by Mack Dellafosse and seconded by Eric Tarver to accept the concept of Departments, Schools, Classrooms of Innovation. The motion was voted on and passed.

Next, Dr. Shannon LaFargue presented **Department of Innovation – Curriculum and Instruction**. Pilot Program – Instructional devices for formative assessment.

Dr. LaFargue discussed the rationale of the need to use personal instructional devices to complete formative assessments in the classroom. The board members participated in an activity so they could see how the process would work.

A motion was made by Damon Hardesty and seconded by Eric Tarver to accept Department of Innovation – Curriculum and Instruction - Instructional devices for formative assessment. The motion was voted on and passed.

Then, Dr. Shannon LaFargue presented **Department of Innovation**. Curriculum and Instruction and Technology Department: STREAMing Marketplace.

Kim Leblanc and Lisa Mullett from the Technology Department demonstrated how the Marketplace of videos would be beneficial to all educational stakeholders in the district.

A motion was made by Eric Tarver and seconded by Damon Hardesty to accept Department of Innovation – STREAMing Marketplace. The motion was voted on and passed.

Next agenda item presented was **Department of Innovation and School of Innovation** – Library Services and Sam Houston High School.

Beth Ferguson discussed the rationale of placing QR codes in school so that students can access crisis ebooks.

A motion was made by Eric Tarver and seconded by Ron Hayes to accept Department of Innovation and School of Innovation – Library Services and Sam Houston High School. The motion was voted on and passed.

Next agenda item presented was **Classroom of Innovation** – Lori Benoit – Gifted ELA Classroom of Innovation – Socratic Circle and use of Personal Instructional device.

Lori Benoit showed the board how students can use their personal instructional device to perform the Socratic Circle Activity in class.

A motion was made by Ron Hayes and seconded by Eric Tarver to accept Classroom of Innovation – Socratic Circles & Instructional Devices. The motion was voted on and passed.

Then, Dr. Shannon LaFargue presented **Classroom of Innovation and School Innovation** – Leslie Gurley – AP Human Geography teacher at LCB/Sam Houston – Streamed to Starks High School.

Leslie Gurley discussed with the board how she is going to deliver instruction via Streaming video to Starks High School from her class that she is teaching at Sam Houston High School. Mr. Carey Smith discussed how this type of innovation will benefit his students at Starks.

A motion was made by Eric Tarver and seconded by Alvin Smith to accept Classroom of Innovation and School Innovation – AP Human Geography Streamed. The motion was voted on and passed.

Next, Dr. Shannon LaFargue presented **Classroom of Innovation** – Leisha Anderpont – Gifted Math Flipped Classroom.

Leisha Anderpont showed the board how teachers use a “flipped” classroom approach to instruction.

A motion was made by Ron Hayes and seconded by Eric Tarver to accept Classroom of Innovation – Gifted Math Flipped Classroom. The motion was voted on and passed.

Next item presented was **Department of Innovation and School Innovation** – Special Services and Barbe High School.

A motion was made by Eric Traver and seconded by Dean Roberts to accept Department of Innovation and School Innovation -Special Services and Barbe High School. The motion was voted on and passed.

Then, Dr. Shannon LaFargue presented **Classroom of Innovation** – **Keanna LeBlanc, Melinda Lemke, and Amber Lyons** – **F.K. White and S.J. Middle School.**

Teachers showed the board how they use “Classkick” as a technological tool to supplement instruction in the class.

A motion was made by Eric Tarver and seconded by Alvin Smith to accept Classroom of Innovation - Classkick. The motion was voted on and passed.

Next item presented was **University Program** – Reevaluating the University Program at W-M.

Last year the board tabled discussion that the W-M University Program be

discontinued and the existing students be allowed to attend the LaGrange University Program.

The board set a recruitment quota of 30 students for the incoming 19-20 school year if the program at W-M were to remain open. Currently, there is only 1 candidate for the program and that candidate is only moderately qualified to attend the program based on program criteria. The current enrollment is inefficient regarding the delivery of instruction in meeting the needs of the most students with qualified personnel.

With the current numbers, staff is recommending that the W-M program be moved to LaGrange and the students at W-M be allowed to attend the LaGrange program, yet still be allowed to participate in extra-curricular activities at W-M.

A motion was made by Eric Tarver and seconded by Ron Hayes that the Washington-Marion program be moved to LaGrange and the students at Washington-Marion be allowed to attend the LaGrange program. They will still be allowed to participate in extra-curricular activities at Washington-Marion. The motion was voted on and passed.


Next item was **Zero Tolerance Policy Review**.

This item was for discussion only and did not require a vote.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 8:15 p.m. which was made by Eric Tarver and seconded by Mack Dellafosse.

Dr. Shannon LaFargue
Secretary

Memorandum

To: Board Members

From: Karl Bruchhaus, Superintendent
Date: May 7, 2019
Subject: Instrument and Valve Services Company
ITEP Application #20180275-ITE

The ITE application cited above was filed by Instrument and Valve Services Company and sent for review and evaluation by staff. The project involves the construction of a facility to be used as a startup and repair service center for control and isolation valves including device inspection, upgrades, replacements, failure analysis, re-calibration, retrofits, health checks, electronics upgrades and firmware updates. The total investment of the project is estimated to be \$3,681,745 with the addition of 25 new jobs and the retention of 11 jobs. The Board of Commerce and Industry is recommending the maximum exemption of 80% for years 1-5 and 80% for years 6-10. It is the opinion of staff that the project creates sufficient economic impact through job creation and future tax collections that would justify granting an ITE. The application was filed under the post-Executive Order rules and only requires approval or denial from the Calcasieu Parish School Board.

Staff recommendation: After evaluation staff is recommending approval of the industrial tax exemption application #20180275-ITE and to notify the Louisiana Department of Economic Development.

**Calcasieu Parish Industrial Tax Exemption Program
Return on Investment Evaluation**

Project Merlin

Company Investment

Annual Payroll	\$	1,929,600
Capital Expenditure (CapEx)	\$	3,681,745

Exemption Requested

Property Taxes years 1-5	80%
Property Taxes years 6-10	80%

Local Revenue Forgone

	Total-all Jurisdictions	CPSB portion
Property Taxes years 1-5	\$ 184,984	\$ 48,107
Property Taxes years 6-10	\$ 84,523	\$ 21,981
Total Estimated 10 year Exemption	\$ 269,506	\$ 70,088

Revenue Generated over 20 years

	Total-all Jurisdictions	CPSB portion
Property Taxes generated over 10 yrs	\$ 67,377	\$ 17,522
Property Taxes generated over 20 yrs	\$ 206,235	\$ 53,634
Sales Taxes generated from CapEx	\$ 117,816	\$ 36,817

	<u>Factors</u>		
Direct Jobs - 36	(Annual P/R)	\$ 1,929,600	\$ 38,592,000 -over 20 yrs
Indirect Jobs - 0		\$ -	
Construction Jobs -		\$ -	

General Considerations

Benefits

Direct & Indirect Job Creation - Major consideration
Annual Payroll - Major Consideration
Construction Jobs
Sales Taxes generated from construction
Property Taxes collected during & after ITEP exemption period
Economic stimulus to area economy

Costs

Foregone revenue from exempted property tax

Conclusions:

Based on evaluation,
there is sustained direct and
indirect economic impact through local job
creation which is the primary goal of the ITEP.

Recommendation (Approve or Deny) :

Approve

Item 10.B.

RESOLUTION

SALES AND USE TAX COLLECTION AND ADMINISTRATION

WHEREAS, the Article VII, Section 3 of the Louisiana Constitution provides that local sales and use taxes are to be collected by a single collector in each parish;

WHEREAS, Article VII, Section 3 also provides for the use of a parish commission or one of the local political subdivisions to serve as the single parish collector of local sales and use taxes;

WHEREAS, the authority to “collect” local sales and use taxes has been determined by the Courts to include the authority to administer the collection, including making decisions as to when to audit persons or businesses thought to be unlawfully evading taxation or, in some cases, collecting sales taxes on transactions and failing to fully remit them to the local collector;

WHEREAS, School Boards serve as the single parish collector of local sales and use taxes in over thirty (30) parishes;

WHEREAS, pre-filed in the 2019 Regular Session is HB 57, which proposes to amend the LA Constitution to allow the Legislature to repeal the authority of local governments to control the collection of local sales taxes and place that authority with the State, a concept often referred to as State Central Collection;

WHEREAS, State Central Collection would have the State taking possession of local tax revenues, withholding an administrative fee, then disbursing the balance down to the School Board or other local taxing authority;

WHEREAS, State Central Collection poses too great a risk that local education tax dollars will not be promptly disbursed or that the administrative fee withheld by the State may become a means of resolving State fiscal issues;

WHEREAS, repealing or diminishing the Constitutional authority for local collection of local sales and use taxes will impair the ability of those local collectors to perform the necessary function of auditing vendors to ensure compliance with the legal obligation to collect and remit local sales taxes;

WHEREAS, given the vital role that the proper, effective, and efficient collection of local sales and use taxes plays in the operation of school districts and the education of children, the Louisiana School Boards Association has always fought any efforts to repeal, reduce or constrain the authority of the local collector to collect local sales and use taxes, regardless of who has offered the proposal;

NOW THEREFORE, BE IT RESOLVED that the Calcasieu Parish School Board, by action of its duly elected governing authority, does hereby urge and request the Louisiana Legislature, and in particular the Legislative Delegation of Calcasieu Parish to oppose HB 57 and any other Legislative effort to reject any proposal to repeal or impair local sales and use taxes;

BE IT FURTHER RESOLVED, that the Calcasieu Parish School Board, by action of its duly elected governing authority, does hereby urge and request the Louisiana Legislature, and in particular the Legislative Delegation of Calcasieu Parish to reject any proposal that repeals, reduces or constrains the authority of the local collector to collect local sales and use taxes;

FINALLY, BE IT RESOLVED, that a copy of this Resolution be provided to each member of the Legislative Delegation of Calcasieu Parish, and the Governor of the State of Louisiana.

STATE OF LOUISIANA

PARISH OF CALCASIEU

**LOCAL SERVICES AGREEMENT
BETWEEN
CITY OF LAKE CHARLES
AND
CALCASIEU PARISH SCHOOL BOARD**

This Local Services Agreement is entered into by and between the CITY OF LAKE CHARLES, a political subdivision of the State of Louisiana, hereinafter referred to as "CITY", acting through its duly authorized Mayor, Nicholas E. Hunter pursuant to Ordinances No. 18357 and No. 18358, and the CALCASIEU PARISH SCHOOL BOARD, hereinafter referred to as "SCHOOL BOARD", acting through its duly authorized President, Mr. Damon Hardesty, pursuant to Resolution dated _____, 2019.

WHEREAS, the CITY has agreed to sponsor a Summer Food Service Program; and

WHEREAS, the Food Service Program to be sponsored by the CITY will require the use of the kitchen and other food related facilities; and

WHEREAS, the SCHOOL BOARD wished to cooperate with the City in providing services for the Summer Food Service Program;

THEREFORE, the CITY and the SCHOOL BOARD do hereby contract and agree with each other as follows:

1.

The SCHOOL BOARD has agreed to allow the CITY'S Summer Food Service Program to use the kitchen facilities located at Fairview Elementary and Washington Marion High School, during the hours and dates necessary for the implementation of the Summer Food Service Program. The CITY will provide to the SCHOOL BOARD, prior to its use of the kitchens at Fairview Elementary School and Washington Marion High School, with a schedule of the dates and times when kitchen facilities will be needed for the Summer Food Service Program.

2.

The cost for any other services as requested in writing, agreed to by the parties, and incurred by reason of the use of these facilities for the Summer Food Service Program will be paid directly by the CITY upon the approval of submitted invoices.

3.

Managers and technicians currently working at Fairview Elementary School and Washington Marion High School will be given the first opportunity for employment in the Summer Food Service Program.

4.

The CITY further agrees to purchase surplus food items and to receive donated commodity food items from the SCHOOL BOARD.

5.

It is further stipulated and agreed that the CITY agrees to reimburse the SCHOOL BOARD for damages caused to equipment and facilities of the SCHOOL BOARD, and further protect, defend, indemnify and hold the SCHOOL BOARD, its agents, officers, employees and assigned, harmless from and against all claims, demands, or causes of action, whatsoever, and any liability, cost or expense (including, but not limited to, reasonable attorney's fees), without regard to cause or causes thereof or the fault (including but not limited to, the strict liability and/or absolute liability of any party or parties), arising out of or in any way connected with the CITY, its agents, offices, employees, and general public occupying and/or traveling on the property and surrounding grounds of the SCHOOL BOARD, it being the intent of this agreement that the CITY assumes responsibility for the condition of the premises, the surrounding grounds, and any vice or defect herein.

6.

The term for this agreement shall be for the period beginning May 31, 2019 and ending July 30, 2019.

7.

The CITY agrees, upon termination of its use of the kitchen facilities at Fairview Elementary School and Washington Marion High School, to return to the SCHOOL BOARD the kitchen facilities in as good of a condition as existed upon their initial use of the premises, normal wear and tear expected.

The SCHOOL BOARD agrees to cooperate with the CITY in providing staff for the CITY'S Summer Food Service Program, including but not limited to cafeteria managers and cooks. The managers and technicians of the schools being used should have first preference to the job due to the knowledge of the school and the equipment. All persons employed by the CITY pursuant to this agreement and in cooperation with the SCHOOL BOARD shall be, in providing services under the Summer Food Service Program, employees of the CITY and not employees of the SCHOOL BOARD, for purposes of Worker's Compensation laws and other laws, actions or any matters whatsoever related to such employment.

THUS DONE AND SIGNED in duplicate originals on this ____ day of _____, 2019, in Lake Charles, Parish of Calcasieu, Louisiana, and in the presence of the undersigned witnesses, after a due reading of the whole.

WITNESSES:

CALCASIEU PARISH SCHOOL BOARD

BY: _____
Damon Hardesty, PRESIDENT

THUS DONE AND SIGNED in duplicate originals on this 24 day of April, 2019, in Lake Charles, Parish of Calcasieu, Louisiana, and in the presence of the undersigned witnesses, after a due reading of the whole.

WITNESSES:

CITY OF LAKE CHARLES

Rodlyn A. Barfield

BY: _____
Nicholas E. Hunter, MAYOR

Rodlyn A. Barfield *RAB*

Karen Hardy

<p>APPROVED BY LEGAL DEPARTMENT CITY OF LAKE CHARLES</p> <p>Approval subject to signature, date and initials below regarding ordinance approval.</p> <p>By: <u>Corey L. Rubin</u> Corey L. Rubin, Assistant City Attorney</p> <p>Date: <u>04/23/2019</u></p> <p><input checked="" type="checkbox"/> Authorization ordinance attached. <input type="checkbox"/> No ordinance approval required.</p>
--

LSU AgCenter And Calcasieu Parish School Board

Cooperative Agreement to Support and Administer Louisiana Cooperative Extension 4-H Youth Development

Background:

The process of developing a well-educated citizenry involves use of formal and informal approaches by dedicated professionals. Congress in 1914 signified the national interest in assuring that informal educational opportunities needed to emanate from the knowledge generating process of the Land Grant College System by passing the Smith-Lever Act. This Act created the Cooperative Extension Service System that links Land Grant Campus Partnership of the United States Department of Agriculture, the Louisiana State University AgCenter and local government. Police Juries, Parish Commissions and School Boards are the critical third partner for effectively identifying, developing and delivering Cooperative Extension Programs. Educational needs and delivery mechanisms clearly have dynamic aspects that challenge the federal, state and local partners to work effectively in order to meet community needs. This Cooperative Agreement between the LSU AgCenter and local government acknowledges the value to clientele of all partners having a uniform understanding for programming support.

Partnership Philosophy:

- The long standing presence of Louisiana Cooperative Extension Service (LCES) faculty in the parish has established invaluable ties to the local clientele and government.
- That educational programming offered is most valued when developed in concert with local and area needs as expressed through the advisory committee process.
- That LSU AgCenter faculty on campus is an essential supplement to the technical capabilities of local LCES faculty.
- LCES faculty is to attain at a minimum, a Master's Degree and to receive additional technical training opportunities in order to provide local clientele with enhanced information and educational programs.
- LCES faculty in parish offices may develop and deliver specialized programming of importance to surrounding parishes.
- Federal, state and local financial support is necessary to meet the needs of the community as identified by local committees.

The LSU AgCenter Agrees:

1. The LSU AgCenter working in the LCES format will deliver needs based, focused 4-H Youth Development Programs.
2. That competent faculty and support personnel will be recruited and placed in parish offices on LSU AgCenter appointments by following LSU AgCenter Human Resources Office procedures.
3. Faculty is to be afforded training and professional improvement opportunities to assure the parish has the best technical resources available.
4. Faculty in parish offices will be supervised and evaluated by the appropriate unit leader pursuant to the LSU AgCenter's employee policies.
5. To provide the School Board with oral and written reports from the parish chair and 4-H faculty on a mutually agreed schedule but at least annually.
6. Faculty in the parish will adhere to the Policy Statements and Presidential Memoranda issued by the LSU Campus and AgCenter.
7. To evaluate the need for specialized office and program delivery equipment above that is provided by the parish.
8. To establish mutually beneficial billing procedures for collection of financial support for 4-H faculty.

The School Board Agrees:

1. To provide access to schools and the students for delivery of 4-H Programs.
2. Provide a minimum level of salary support plus associated fringe benefits of \$27,405 for local 4-H faculty members and pro-rate classified local staff affiliated with the LSU AgCenter. The Board also agrees to commit to continually work to increase local salary support for 4-H faculty members and pro-rata classified local staff affiliated with LSU AgCenter in the future in an effort to achieve and maintain overall local parish funding at a level of 20%.
3. That pay raises on the basis of merit and promotions as determined by procedures identified in AgCenter Policy Statements will be shared on the basis of the school board's percentage of annual salary support.
4. That with reference to faculty vacancies are due to resignation, retirement or new positions the LSU AgCenter's Office of Human Resource Management policies will be followed in the search for candidates. The LCES parish chair will assure that school board officials are well informed during the process.

Implementation:

This Cooperative Agreement between the Louisiana Cooperative Extension Service and Calcasieu Parish School Board is entered into in order to assure continued informal educational programming from the LSU AgCenter.

It shall be in effect for five (5) year period **July 1, 2019 to June 30, 2024**. The Cooperative Agreement will be renewed for subsequent periods after review by the School Board Superintendent and the Director of the Louisiana Cooperative Extension Service.

Approved:

Karl Bruchhaus
School Board President (Superintendent)

Date

Kurt M. Guidry
Regional Director, Southwest Region
LSU AgCenter

Date

2019 EXPIRATIONS**CONTRACTED EMPLOYEE****EXPIRATION DATE****LOCATION****PRINCIPALS**

Bell, Pam	7/31/2019	J.D. Clifton Elementary
Burkhead, Shauna	7/31/2019	Moss Bluff Elementary
Crick, Lee	7/31/2019	Sulphur High 9th
Fontenot, Kendall	7/31/2019	Moss Bluff Middle
Foolkes, Shannon	7/31/2019	Sam Houston High
Guerrero, Amanda	7/31/2019	DeQuincy Primary
Guillory, Martin	7/31/2019	Oak Park Middle
Harvey, Ronnie	7/31/2019	Washington-Marion High
LeBlanc, Michelle	7/31/2019	Frasch Elementary
Neal, Benny Craig	7/31/2019	DeQuincy High
O'Quain, Saberly	7/31/2019	Maplewood Middle
Phenice, Laura	7/31/2019	Dolby Elementary
Ruffin-Hardy, Sharon	7/31/2019	Barbe Elementary
Spann, Julee	7/31/2019	Brentwood Elementary
Thompson, Bobby Jack	7/31/2019	S. J. Welsh Middle
Treme, Gerald	7/31/2019	Westwood Elementary
VanMetre, Jason	7/31/2019	Westlake High
Young, Lori	7/31/2019	Vinton Elementary
Williams, Carla	7/31/2019	Vincent Settlement Elementary

ASSISTANT PRINCIPALS

Askew, Kashia	7/31/2019	Gillis Elementary
Baldauf, Teresa	7/31/2019	St. John Elementary
Champagne, Paul	7/31/2019	Western Heights Elementary
Collins, Marlana	7/31/2019	St. John Elementary
Conner, Andrea	7/31/2019	Oak Park Elementary
Deshotel, Crystal	7/31/2019	Nelson Elementary
Dietz, Lisa	7/31/2019	Nelson Elementary
Dietz, Lucas	7/31/2019	Iowa High
Durio, Brad	7/31/2019	S.J. Welsh Middle
Enright, Melissa	7/31/2019	LaGrange High
Foreman, Mary	7/31/2019	Moss Bluff Middle
Frank, Nancy	7/31/2019	Clifton Elementary
Gauthier, Greg	7/31/2019	Oak Park Middle
Giardina, William	7/31/2019	Sulphur High
Holder, Elizabeth	7/31/2019	Kennedy Elementary

Hooper, Elizabeth	7/31/2019	R. W. Vincent Elementary
Jenkins-Stewart, Chasity	7/31/2019	Ralph Wilson Elementary
Jones, Nina	7/31/2019	Brentwood Elementary
Juneau, Kelly	7/31/2019	Prien Lake Elementary
Langley, Gwendola	7/31/2019	DeQuincy Primary
LeDoux, Hope	7/31/2019	Prien Lake Elementary
Leger, Terry	7/31/2019	Barbe High
Miller, Sonia	7/31/2019	Moss Bluff Elementary
Moeller Julie (Richard)	7/31/2019	Vincent Settlement Elementary
Palmer, Amy	7/31/2019	Barbe High
Perkins, Vicki	7/31/2019	LeBlanc Middle
Pousson, John	7/31/2019	DeQuincy Middle
Powers, Paige	7/31/2019	Westwood Elementary
Reed, Meg	7/31/2019	Moss Bluff Elementary
Rose, Kathleen	7/31/2019	LeBleu Settlement Elementary
Russell, Kristi	7/31/2019	Frasch Elementary
Shamsie, Brian	7/31/2019	Sam Houston High
Trahan, Bryan	7/31/2019	Sulphur High
Waddell, Damian Keith	7/31/2019	Westlake High
Whitman, Angela	7/31/2019	Vinton Elementary
Yokum, Trudie	7/31/2019	J.J. Johnson Elementary
Zaunbrecher, Rachel	7/31/2019	Iowa High

SUPERVISORS

Arseneault, Pam	6/30/2019	Personnel
Caldarera, Mary Lou	6/30/2019	Testing & Assessment
Smith, Forrest Wayne	6/30/2019	CWA

ADMINISTRATIVE COORDINATORS

Micheal Hill	6/30/2019	Pupil Appraisal
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DIRECTORS

McCardle, Tony	6/30/2019	Career & Tech
Richard, Jacqueline	6/30/2019	Food Services
Spikes, John	6/30/2019	Federal Programs
Washington, Betty	6/30/2019	SPED/Alternative Programs
Wieschhaus, Steve	6/30/2019	Warehouse

Item 10.F.

RESOLUTION

A RESOLUTION PROMULGATING THE RESULTS OF A SPECIAL BOND ELECTION HELD IN SCHOOL DISTRICT NO. 23 OF CALCASIEU PARISH, LOUISIANA ON MAY 4, 2019.

WHEREAS, on May 4, 2019, an election was held in School District No. 23 of Calcasieu Parish, Louisiana, to determine the proposition hereinafter set out;

WHEREAS, the returns of said election were canvassed by the Board according to law and notice duly given as provided by law, and the result of said election was declared to be in favor of the Bond Proposition;

NOW, THEREFORE, BE IT RESOLVED by the Parish School Board, governing authority of School District No. 23 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. An election was held in School District No. 23 of Calcasieu Parish, Louisiana, on May 4, 2019, to determine the proposition hereinafter set out; that said election was duly and properly called by the Board by a resolution adopted on December 11, 2018, and recorded in the records of said Board, that notice of said election embracing all matters required by law to be contained therein was given by publication in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, and of general circulation in Calcasieu Parish, Louisiana, on February 22, March 1, March 8, and March 15, 2019, the first of said publications being not less than 45 days nor more than 90 days prior to the date set for said election; that this Board did in said resolution designate the polling places for said election and did provide for the use of voting machines in the conduct of said election; that election officials were duly selected; that each election official received the certificate of instruction of the use of the voting machines and his duties in connection therewith as required by law; that the State Custodian of Voting Machines and the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of Calcasieu Parish made available on the day of the election at the polling places designated for the conduct of said election the necessary voting machines and all necessary equipment and paraphernalia required by law in connection with the use of voting machines at elections; that the Registrar of Voters and the Clerk of Court of Calcasieu Parish furnished to the election Commissioners and Commissioners-in-Charge copies of the precinct registers for each precinct or ward entitled to vote at such polling places; that the Louisiana Secretary of State prepared and certified the ballot used in the voting machines as required by law; that the proposition voted on in said election and as it appeared in

said voting machine was in due form provided by law and the resolution adopted by this Board on December 11, 2018, calling said special election; that the results of said election were written on a large sheet of paper at said polling places, which sheet of paper was signed by each of the election officials designated to conduct such election at said polling places and which sheet was thereupon posted in public view at the polling places in accordance with law; that only qualified electors under the Constitution and laws of the State of Louisiana voted at said election; that the officials who served at said election were duly and properly appointed; that the places of all absent election officials were properly filled in accordance with law; that before opening the polls all election officials were properly sworn in accordance with law; that the polls at the voting places were opened at 7:00 a.m. and remained open and until not later than 8:00 p.m.; that after the closing of the polls the votes for and against the proposition were properly counted and tallied and the necessary tabulation blanks, certificates and statements were made by the election officials in accordance with law and the voting machines delivered to the Clerk of Court and Ex-Officio Custodian of Voting Machines in and for Calcasieu Parish, Louisiana, and a copy of the results of said election delivered to the Clerk of the District Court of Calcasieu Parish as required by Louisiana Revised Statutes 18:1190 E; that on May 7, 2019, that being the third day after said election the Clerk of Court and Ex-Officio Custodian of Voting Machines, after breaking the seals and opening the voting machines used in said election did transcript the totals for the proposition voted upon at said election; and that all things whatsoever required by law to be done in connection with the holding of said election were properly and duly performed in manner and form as required by Part IV of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:701, *et seq.*), and the general election laws of the State of Louisiana.

SECTION 2. In said election the following proposition passed by a majority of the electors qualified to vote and voting in said election in School District No. 23 of Calcasieu Parish, Louisiana:

BOND PROPOSITION

Shall School District No. 23 of Calcasieu Parish, Louisiana (“District”), incur debt and issue bonds in an amount not exceeding Forty-Two Million (\$42,000,000) Dollars, in one or more series, for a period not exceeding twenty (20) years from date thereof, with interest at a rate or rates not exceeding eight (8%) percent per annum, for the purpose of acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other related facilities and necessary equipment and furnishings therefor, title to which shall be in the public, which bonds shall be general obligations of the District and will be retired with, paid from and secured by ad valorem taxes estimated to be 5.86 mills for the first year, on all

taxable property within the District sufficient in rate and amount to pay said bonds in principal and interest, as provided by Article VI, Section 33 of the 1974 Louisiana Constitution, as amended, and statutory authority supplemental thereto?

SECTION 3. The results of said election shall be promulgated by publication of this resolution of promulgation one time in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, the official journal of the Board and of general circulation in School District No. 23 of Calcasieu Parish, Louisiana.

ADOPTED AND APPROVED this 14th day of May, 2019.

/s/ Damon Hardesty
DAMON HARDESTY, President
Calcasieu Parish School Board

ATTEST:

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary
Calcasieu Parish School Board

PROCES VERBAL

BE IT KNOWN AND REMEMBERED that on this 14th day of May, 2019, at 5:00 o'clock p.m., in accordance with a resolution of the Calcasieu Parish School Board (the "Board"), adopted on December 11, 2018, and recorded in the records of said Board, notice of which meeting was issued and published according to law, the undersigned members of the Board, being a quorum thereof, met at the regular meeting place of the Board, and according to law examined the tabulation blanks, certificates and statements which were received from the Commissioners and Commissioners-in-Charge of the election held in School District No. 23 of Calcasieu Parish, Louisiana on May 4, 2019, in accordance with said resolution, together with the transcription of the totals made by the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines in and for Calcasieu Parish to determine the following proposition:

BOND PROPOSITION

Shall School District No. 23 of Calcasieu Parish, Louisiana ("District"), incur debt and issue bonds in an amount not exceeding Forty-Two Million (\$42,000,000) Dollars, in one or more series, for a period not exceeding twenty (20) years from date thereof, with interest at a rate or rates not exceeding eight (8%) percent per annum, for the purpose of acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other related facilities and necessary equipment and furnishings therefor, title to which shall be in the public, which bonds shall be general obligations of the District and will be retired with, paid from and secured by ad valorem taxes estimated to be 5.86 mills for the first year, on all taxable property within the District sufficient in rate and amount to pay said bonds in principal and interest, as provided by Article VI, Section 33 of the 1974 Louisiana Constitution, as amended, and statutory authority supplemental thereto?

The results of said election proved to be as follows:

<u>PRECINCT</u>	<u>NUMBER OF VOTES IN FAVOR OF PROPOSITION</u>	<u>NUMBER OF VOTES AGAINST PROPOSITION</u>
306 (Part)	0	0
405	36	43
408 (Part)	20	10
440	41	31
441	47	28
461 (Part)	4	7
463	64	31
464	66	37
467 (Part)	0	0
Absentees	<u>64</u>	<u>47</u>
TOTALS	342	234

We therefore ascertained that the majority of qualified electors of School District No. 23 of Calcasieu Parish, Louisiana qualified to vote under the Constitution and laws of the State of Louisiana voting in said election voted in favor of the Bond Proposition.

At the same time and place, we did examine and canvass the returns as evidenced by said tabulation blanks, certificates, and statements received from the election Commissioners and Commissioners-in-Charge, the correctness of which were sworn to by the election Commissioners-in-Charge and Commissioners according to law, and our finding was that the returns indicated a majority voted in favor of the Bond Proposition.

Therefore, we declare that the result of said election is in favor of the Bond Proposition as stated above.

In accordance with law, a resolution promulgating the aforesaid results was adopted, and

the Secretary of the Board was ordered to have a copy of said resolution signed by the President and published in one issue of the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, and of general circulation in School District No. 23 of Calcasieu Parish, Louisiana.

In accordance with the provisions of R.S. 18:1293, a copy of the Notice of Election is attached hereto as Exhibit A. An affidavit showing proof of publication of said notice is attached hereto as Exhibit B. We did, likewise, order that one copy of this proces verbal be sent to the Secretary of State to be recorded in the archives of the State of Louisiana, and that one copy be sent to the Clerk of the District Court of Calcasieu Parish to be recorded in the mortgage records of said Parish and that one copy be filed in the archives of this Board.

[Remainder of this page intentionally left blank]

THUS DONE AND SIGNED in the presence of _____
and _____, competent witnesses and qualified voters of Calcasieu Parish
on this 14th day of May, 2019, at a regular meeting of the Calcasieu Parish School Board, governing
authority of School District No. 23 of Calcasieu Parish, Louisiana, in Lake Charles, Louisiana, by the
undersigned members of said Board present and participating in the canvass of said election.

WITNESSES:

_____	_____, President Damon Hardesty
_____	_____, Member Annette Ballard
	_____, Member Billy Breaux

_____, Member
Bliss Bujard

_____, Member
Russell Castille

_____, Member
Mack Dellafosse

_____, Member
John Duhon

_____, Member
Glenda Gay

_____, Member
Fredman Hardy

_____, Member
Ron Hayes

_____, Member
Aaron Natali

_____, Member
Dean Roberts

_____, Member
Alvin Smith

_____, Member
Eric Tarver

_____, Member
Desmond Wallace

The following resolution was thereupon introduced, and pursuant to a motion made by _____ and seconded by _____, was adopted by the following vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

EXHIBIT A

**NOTICE TO VOTERS OF
SPECIAL BOND ELECTION**

To the qualified electors of School District No. 23 of Calcasieu Parish, Louisiana:

YOU ARE HEREBY NOTIFIED that on the 11th day of December, 2018, the Calcasieu Parish School Board, acting as the governing authority of School District No. 23 of Calcasieu Parish, Louisiana, ordered that a special election be held in School District No. 23 on Saturday, the **4th day of May, 2019**, for the purpose of submitting to all qualified electors of said School District No. 23, the following proposition:

BOND PROPOSITION

Shall School District No. 23 of Calcasieu Parish, Louisiana ("District"), incur debt and issue bonds in an amount not exceeding Forty-Two Million (\$42,000,000) Dollars, in one or more series, for a period not exceeding twenty (20) years from date thereof, with interest at a rate or rates not exceeding eight (8%) percent per annum, for the purpose of acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other related facilities and necessary equipment and furnishings therefor, title to which shall be in the public, which bonds shall be general obligations of the District and will be retired with, paid from and secured by ad valorem taxes estimated to be 5.86 mills for the first year, on all taxable property within the District sufficient in rate and amount to pay said bonds in principal and interest, as provided by Article VI, Section 33 of the 1974 Louisiana Constitution, as amended, and statutory authority supplemental thereto?

A portion of the monies collected shall be remitted to certain state and statewide retirement systems in the manner required by law.

Said election will be held at all polling places which are situated within the boundaries of School District No. 23 of Calcasieu Parish, Louisiana. All registered voters in each of the following precincts shall be eligible to vote on the proposition:

PRECINCT

POLLING PLACE

405	Center Circle Recreation Building 80 Center Circle, Maplewood, Louisiana
440	Westlake High School 1000 Garden Drive, Westlake, Louisiana
441	S. P. Arnett Middle School 400 Sulphur Avenue, Westlake, Louisiana
463	Westlake High School 1000 Garden Drive, Westlake, Louisiana
464	S. P. Arnett Middle School 400 Sulphur Avenue, Westlake, Louisiana

ONLY THOSE REGISTERED VOTERS IN EACH OF THE FOLLOWING PRECINCTS WHO RESIDE WITHIN THE BOUNDARIES OF SCHOOL DISTRICT NO. 23 OF CALCASIEU PARISH, LOUISIANA, SHALL BE ELIGIBLE TO VOTE ON THE PROPOSITION:

<u>PRECINCT</u>	<u>POLLING PLACE</u>
306 (Part)	Drew Park Pavilion 416 Dr. Michael DeBakey Drive, Lake Charles, Louisiana
408 (Part)	T. D. McMurry Park Gymnasium 300 S. Hazel Street, Maplewood, Louisiana
461 (Part)	Mossville Recreation Center 3825 Old Spanish Trail, Mossville, Louisiana
467 (Part)	Cypress Cove Elementary 700 Currie Drive, Carlyss, Louisiana

The polls will be open at six (6:00) o'clock a.m. and shall remain open until not later than eight (8:00) o'clock p.m. The said special election will be held substantially in accordance with the general election laws of the State of Louisiana, except that the election is called and shall be conducted, canvassed, and promulgated, and notice thereof given in accordance with the procedures set forth in Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended. The officials appointed to hold the election or such substitutes therefor as may be selected, designated and sworn in compliance with Sections 1286 through 1289 of Title 18 of the Louisiana Revised Statutes of 1950, as amended, will make due returns thereof to the Calcasieu Parish School Board, acting as the governing authority of School District No. 23 of Calcasieu Parish, Louisiana. Voting machines will be used in the conduct of the election. All qualified electors of School District No. 23 of Calcasieu Parish, Louisiana, will be entitled to vote. No voter shall be required to sign a ballot or vote assessed valuation of property.

Notice is hereby given that on Tuesday, the **14th day of May, 2019, at 5:00 o'clock p.m.**, the Calcasieu Parish School Board will meet in open and public session at the regular meeting place of the Calcasieu Parish School Board, 3310 Broad Street, Lake Charles, Louisiana, and will, then and there, examine and canvass the returns and declare the result of said election.

THUS DONE AND SIGNED in Lake Charles, Louisiana, by authority of a Resolution adopted by the Calcasieu Parish School Board, acting as the governing authority of School District No. 23 of Calcasieu Parish, Louisiana, on the 11th day of December, 2018.

ATTEST:

/s/ Karl Bruchhaus
KARL BRUCHHAUS
Superintendent of Schools
and Ex-Officio Secretary
Calcasieu Parish School Board

/s/ Mack Dellafosse
MACK DELLAFOSSE, President
Calcasieu Parish School Board



OPERATION AND MAINTENANCE RENEWAL

05/02/2019

Karl Bruchhaus
CPSB-CENTRAL OFFICE
3310 BROAD ST.
LAKE CHARLES, LA 70601-2649

CPSB 2019 O&M – Option Years 4 & 5

Mr. Bruchhaus,



Thank you for being a loyal Johnson Controls Customer. We appreciate your business and look forward to continuing as your building technology services partner.

To make sure that your operation and your maintenance agreement continues without interruption, per our contract, we will renew your agreement for option years 4 and 5 effective 07/01/2019 to 06/30/2021. Option year 4 will be for the annual sum of \$2,985,805 and option year 5 will be for the annual sum of \$3,075,379, to be paid quarterly. We will continue to send your invoices to:

CALCASIEU PARISH SCHOOL BOARD
PAT COMEAUX
ACCTS PAYABLE, PO BOX 800,
LAKE CHARLES, LA, 70602

If we need a new requisition or purchase order to reference on your invoices, Please provide a copy of that document to us by 05/30/2019.

As a manufacturer of mechanical, controls, security and fire systems, we have the expertise and resources to provide proper maintenance and repair services for your facility. With your operation and maintenance agreement you have a solution that helps optimize your building's performance and provides dependability, sustainability and energy efficiency. Your service is delivered with the attention of a local service company backed by the resources of a global organization.

Again, thank you for your business and we look forward to serving you in the coming year. Please do not hesitate to call if I can assist you in any way.

Sincerely,
Johnson Controls

Michael LeJeune
Business Manager
18247 Petroleum Drive
Baton Rouge, LA 70809-6127
Phone: (337) 439-2991

Customer Signature: _____

Customer Name: _____

Customer Title: _____

PO/Requisition #: _____

Items: 11. A-F

PERMISSION TO ADVERTISE

BID REPORTS:

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG

BID 2020-01 – JANITORIAL SUPPLIES was opened on April 10, 2019 @ 10AM

BIDS WERE SENT TO THE FOLLOWING:

A+ CHEMICAL
ALL AMERICAN POLY
ECONOMICAL
SANITARY SUPPLY
UNIPAK

BID RESULTS AS FOLLOWS:

A+ CHEMICAL	\$109,626.00
ECONOMICAL	\$ 60,057.69
FORDION	\$ 31,080.06
TOTAL	\$200,763.75

THE STAFF RECOMMENDS AWARDED AS INDICATED ABOVE AT THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

BID 2020-08 – FOOD & SUPPLIES FOR 2019/2020 SCHOOL YEAR was opened on April 5, 2019 @ 10AM

BIDS WERE SENT TO THE FOLLOWING:

ALPHA FOODS
BIMBO BAKERIES
BORDEN DAIRY
CAPITOL CITY PRODUCE
DIAMOND FOODS
ECONOMICAL JANITORIAL
FLOWERS BAKING
GENERAL MILLS
GLOBAL FOODS
HOUSE OF QUALITY
MAY 2018
PAGE 2

KEVIN GUIDRY PRODUCE
LACASSAGNE'S
LAMM FOODS
NARDONE BROS
NATIONAL FOODS GROUP
OAK FARMS DAIRY
OASIS FOODS

SYSCO
PON FOODS
WILLIAM GEORGE

BID RESULTS AS FOLLOWS:

ALBIE	\$ 108,800.00
BIMBO BAKERIES	\$ 136,100.00
BORDEN DAIRY	\$ 772,800.00
DARLINGTON	\$ 18,900.00
DAXWELL	\$ 25,110.50
DIAMOND	\$ 725,733.75
ECONOMICAL	\$ 249,643.90
LACASSAGNE'S	\$ 140,091.16
LAMM FOODS	\$ 658,625.40
NARDONE BROS	\$ 21,375.00
NATIONAL FOODS	\$ 268,830.00
PON FOODS	\$ 541,757.37
SCHREIBNER	\$ 101,849.50
SCHWAN FOODS	\$ 129,412.50
SUPREME RICE	\$ 7,500.00
WILLIAM GEORGE	<u>\$ 157,362.70</u>
TOTAL	\$4,063,891.78

THE STAFF RECOMMENDS AWARDING AS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

BID 2020-15 – SPRINKLER SYSTEM INSPECTIONS was opened on May 1, 2019 @ 10AM

BIDS WERE SENT TO THE FOLLOWING:

ACADIAN FIRE
IMS
MID SOUTH FIRE
S&S SPRINKLER
VALLEN

BID RESULTS AS FOLLOWS:

S&S SPRINKLER	\$27,664.00
VALLEN	\$15,000.00

THE STAFF RECOMMENDS AWARDING VALLEN AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

BID 2019-37 – CAFETERIA EQUIPMENT (Kaufman & TH Watkins SFS Funds, LaGrange \$50 Mil) was opened on May 7, 2019 @ 10AM

BIDS WERE SENT TO THE FOLLOWING:

ALACK REFRIGERATION
ASSOCIATED FOOD EQUIPMENT
LAFAYETTE RESTAURANT
NOLA RESTAURANT SUPPLY
SW BAR NEEDS

BID RESULTS AS FOLLOWS:

ASSOCIATED FOOD EQUIPMENT	\$66,073.70
GREAT LAKES EQUIPMENT	\$88,160.00

NOLA RESTAURANT
SW BAR NEEDS

\$82,480.00
\$76,646.85

THE STAFF RECOMMENDS AWARDED ASSOCIATED FOOD EQUIPMENT AS INDICATED
ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

THE FOLLOWING RENEWALS HAVE BEEN ACCEPTED FOR 2019-2020 SCHOOL YEAR

GRASS CUTTING SERVICES – AK AFFORDABLE
TITAN SALES & SERVICE

PEST CONTROL SERVICES – AK AFFORDABLE

BID REPORT

Item 11.G.

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: April 30,2019

DESCRIPTION:

Ralph Wilson Elem. School - Phase 2

FUNDS: SD # 31 Bond Funds

BID NUMBER: 2019-17PC

DESIGNER: Griggs , Mitchell and Associates

CONTRACTOR	BASE BID
Pat Williams Construction	\$287,000.00
Comnet LLC	No Bid
Expert Maintenance & Construction Services	\$292,500.00
Central Auction House	

The Committee recommends award of the contract to:

Pat Williams Construction

(Base Bid) in the amount of: \$287,000.00

Two Hundred Eighty-Seven Thousand Dollars and no/100

as the lowest qualified bidder meeting specifications.

BID REPORT

ITEM 11. H.

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: May 8, 2019

DESCRIPTION:

S J Welsh Middle School 7th Grade Pod Renovations

FUNDS: 2017-All Districts Capital Projects Fund

BID NUMBER: 2019-20PC

DESIGNER: RANDY M. GOODLOE, AIA, APAC

CONTRACTOR	BASE BID
Pat Williams Construction	\$113,000.00
Central Auction House	No Bid

The Committee recommends award of the contract to: Pat Williams Construction

(Base Bid) in the amount of: \$113000.00

One Hundred Thirteen Thousand Dollars & no/100
as the lowest qualified bidder meeting specifications.

ITEM 11.I.

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: May 8, 2019

DESCRIPTION: Phase 1- Restroom Renovations for AM Barbe High School

FUNDS: 2017 All Districts Capital Projects Fund

BID NUMBER: 2019-19Pc

DESIGNER: Randy M Goodloe AIA, APAC

CONTRACTOR	BASE BID	ALT. #1
Perc Development , LLC	\$ 515,460.00	\$ 3,510.00
Pat Williams Construction	\$ 379,000.00	\$ 3,510.00
Central Auction House	No Bid	

The Committee recommends award of the contract to:

Pat Williams Construction

BASE BID AND ALTERNATE 1 & 2 IN THE AMOUNT OF: \$ 382,510.00

Three Hundred Eighty- Two Thousand Five Hundred Ten dollars and No/100

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATE:

(Deduct -Alternate Wall Finish)

REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

Pods Phase XI

Funds: Riverboat & 50 Million Capital Project Fund Allocation

Designer:

Champeaux, Evans, Hotard

Advertise: to be determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Heath, Bruchhaus, Grigg

Item 13.A.

CHANGE ORDER

Change Order No.: 16
Date: May 6, 2019
Contract Date: April 24, 2017

Project: Calcasieu Parish School Board
Classroom Pods – Phase X

Project No.: Calcasieu Parish School Board - Project No. 2017-05PC
Champeaux Evans Hotard - Project No. 1715

To: Miller & Associates Development Co., Inc.
P. O. Box 700
Iowa, LA 70647

You are directed to make the following change(s) in this Contract:
(Attach Itemized Breakdown)

The Original Contract Sum	\$13,495,000.00
Net Change by Previous Change Order	<u>\$1,457,792.46</u>
Contract Sum Prior to this Change Order	\$14,952,792.46
Contract Sum will be <u>increased</u> by this Change Order	<u>\$30,215.00</u>
New Contract Sum Including this Change Order	\$14,983,007.46

Contract Time will be increased by: 12 days
Revised Contract Completion Date: July 6, 2020

RECOMMENDED

Champeaux Evans
Hotard, APAC
(ARCHITECT)

702 Dr. Michael DeBakey Dr.
Lake Charles, LA 70601
70602

By: 

Dated: 5/6/2019

ACCEPTED

Miller & Associates
Development Co., Inc.
(CONTRACTOR)

P. O. Box 700
Iowa, LA 70647

By: _____

Dated: _____

APPROVED

Calcasieu Parish
School Board
(OWNER)

P. O. Box 800
Lake Charles, LA

By: _____

Dated: _____



CHAMPEAUX
EVANS
HOTARD
ARCHITECTS
P.C.

Big Dr. Michael E. Bailey Drive
Oak Ridge, TN 37830

PH: 615-879-4111
FAX: 615-879-8572

www.champeaux.biz

Date: **May 6, 2019**

To: **Calcasieu Parish School Board
Planning & Construction Department**

Attn.: **Harold Heath, Construction Manager**

From: **Champeaux Evans Hotard, APAC
Brad Evans**

Re: **CEH Project # 1715
Calcasieu Parish School Board
Classroom Pods – Phase X**

Change Order No. 16 – Recap

Change Order Request No. 94

S. J. Welsh Middle School, Sam Houston High School, Bell City High School, LaGrange High School – Modifications to fire-rated floor/ceiling assemblies to comply with the most recent edition of the International Building Code and Life Safety Code Requirements.

Amount Requested: **ADD \$30,215.00**
Days Requested: **ADD 10 days**

Weather-Related Delays

Weather-related delays documented for the following months, less days allowed for by the Contract Documents. (Refer to supporting documentation, attached hereto.)

<u>Month</u>	<u>Documented Weather Related Delays</u>	<u>Weather-Related Days Allowed</u>	<u>Additional Days Recommended</u>
January, 2019	8 days	(11 days)	0 days
February, 2019	10 days	(10 days)	0 days
March, 2019	10 days	(8 days)	2 days
		Days Requested:	ADD 2 days

Total Contract Amount modification recommended for Change Order No. 16	ADD \$30,215.00
Total Contract Time modification recommended for Change Order No. 16	ADD 12 days

Construction Contract Change Order SUMMARY

Facility Planning & Control Project No. <u>2017-05PC</u> Project Name: <u>Classroom Pods - Phase X</u>	FIELD ORDER No. _____ RFI No. (or COR, CPR, etc.) <u>94</u> Date: <u>5/2/2019</u>
---	---

Contractor Name:	<u>Miller and Associates Development Co. Inc</u>
Description of Work:	<u>Provide Fire Rated Ceiling Tiles in the First Floor Ceilings Add decals to label rated ceilings.</u>

General Contractor Direct Costs - Breakdown No. 1 \$ 4,204.00
(See attached breakdown)

Total General Contractor Cost 0 % \$4,204.00
(General Contract Direct Cost plus OH&P)

Subcontractor Cost Breakdowns
(See attached.)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P (Max 15%)	C Total A+(A X B)
<u>Robbins Contracting</u>	<u>1</u>	\$ 14,671.00	5 %	\$15,405.00
<u>A K Newlin Inc</u>	<u>2</u>	\$ 10,130.00	%	\$10,130.00
			%	
			%	
			%	
			%	
			%	
			%	

Subcontractor Direct Costs Total \$ 24,801.00
(Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P \$25,535.00
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at %
(Sum column A times General Contractor OH&P rate.) (Max: 10%)

Total Subcontractor Costs \$25,535.00
(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal \$29,739.00
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at 1.6 % \$476.00
(Change Order Subtotal times Performance and Payment Bond rate)

Amount will be ☒ increased ☐ decreased ☐ unchanged by \$30,215.00
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☒ increased ☐ decreased ☐ unchanged by 10
(Attach supporting data such as meteorological reports)

Construction Contract Change Order BREAKDOWN

		Breakdown No.	1
Project No.	2017-05PC	Item No.	1
		RFI No. (or COR, CPR, etc.)	94
Project Name:	Classroom Pods - Phase X	Date:	5/2/2019

Contractor/Subcontractor Name: Miller and Associates Development Co. Inc

Direct Cost of Work :

A. Labor		Check here if explained on the Comment Sheet	Hourly Wage Rate	Unit	Total Cost
1	2 Men (Install Decals onto Grid)	<input type="checkbox"/>	51.00	40	\$2,040.00
2		<input type="checkbox"/>			
3		<input type="checkbox"/>			
4		<input type="checkbox"/>			
5		<input type="checkbox"/>			
6		<input type="checkbox"/>			
7		<input type="checkbox"/>			

Add Labor Burden @ _____ %

LABOR TOTAL

\$2,040.00

B. Material		Unit Price	Unit	Units	Total Cost
1	Acme Sign Company (Decals)	2,164.00	Isun	1	\$2,164.00
2					
3					
4					
5					
6					
7					

(Copies of invoices may be required.)

Add Tax @ _____ %

MATERIAL TOTAL

\$2,164.00

C. Equipment		Unit Rate	Unit	Units	Total Cost
1					
2					
3					
4					
5					
6					
7					

(Copies of invoices may be required.)

Add Tax @ _____ %

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

1

\$4,204.00

Construction Contract Change Order BREAKDOWN

		Breakdown No.	2
Project No.	2017-05PC	Item No.	1
		RFI No. (or COR, CPR, etc.)	94
Project Name:	Classroom Pods - Phase X	Date:	5/2/2019

Contractor/Subcontractor Name: Robbins Contracting

Direct Cost of Work :

A. Labor		Check here if explained on the Comment Sheet		Hourly Wage Rate	Hours	Total Cost
1	Acoustical Ceiling Mechanic	<input type="checkbox"/>		23.00	360	\$8,280.00
2		<input type="checkbox"/>				
3		<input type="checkbox"/>				
4		<input type="checkbox"/>				
5		<input type="checkbox"/>				
6		<input type="checkbox"/>				
7		<input type="checkbox"/>				
				Add Labor Burden @	26.75 %	\$2,215.00

LABOR TOTAL

\$10,495.00

B. Material		Unit Price	Unit	Units	Total Cost
1	Fire Rated Tile	0.68	SF	23,600	\$16,048.00
2	Credit for Regular Tile	(0.52)	SF	23,600	-\$12,272.00
3					
4					
5					
6					
7					

(Copies of invoices may be required.)

Add Tax @ _____ %

MATERIAL TOTAL

\$3,776.00

C. Equipment		Unit Rate	Unit	Units	Total Cost
1	Scaffold	100.00	EA	4	\$400.00
2					
3					
4					
5					
6					
7					

(Copies of invoices may be required.)

Add Tax @ _____ %

EQUIPMENT TOTAL

\$400.00

TOTAL DIRECT COST FOR THIS BREAKDOWN:

2

\$14,671.00

(Sum A, B & C)

Construction Contract Change Order BREAKDOWN

		Breakdown No.	3
Project No.	2017-05PC	Item No.	1
		RFI No. (or COR, CPR, etc.)	94
Project Name:	Classroom Pods - Phase X	Date:	5/2/2019

Contractor/Subcontractor Name: Albert K Newlin Inc

Direct Cost of Work :

A. Labor		Check here if explained on the Comment Sheet	↓	Hourly Wage Rate	Unit	Total Cost
1	S J Welsh		<input type="checkbox"/>	3,588.00	1	\$3,588.00
2	Sam Houston		<input type="checkbox"/>	3,102.00	1	\$3,102.00
3	Bell City		<input type="checkbox"/>	3,440.00	1	\$3,440.00
4			<input type="checkbox"/>			
5			<input type="checkbox"/>			
6			<input type="checkbox"/>			
7			<input type="checkbox"/>			
			Add Labor Burden @ _____ %			
LABOR TOTAL						\$10,130.00

B. Material		Unit Price	Unit	Units	Total Cost
1	LaGrange	<input type="checkbox"/>			
2	Bell City	<input type="checkbox"/>			
3	Sam Houston	<input type="checkbox"/>			
4	S J Welsh	<input type="checkbox"/>			
5		<input type="checkbox"/>			
6		<input type="checkbox"/>			
7		<input type="checkbox"/>			
(Copies of invoices may be required.)		Add Tax @ _____ %			
MATERIAL TOTAL					

C. Equipment		Unit Rate	Unit	Units	Total Cost
1	<input type="checkbox"/>				
2	<input type="checkbox"/>				
3	<input type="checkbox"/>				
4	<input type="checkbox"/>				
5	<input type="checkbox"/>				
6	<input type="checkbox"/>				
7	<input type="checkbox"/>				
(Copies of invoices may be required.)		Add Tax @ _____ %			
EQUIPMENT TOTAL					

TOTAL DIRECT COST FOR THIS BREAKDOWN:	3	\$10,130.00
(Sum A, B & C)		

CHANGE ORDER

Change Order No.: One (1)
 Date: May 1, 2019
 Contract Date: July 11, 2018
 Project: PHASE 1 – ROOFING REPLACEMENT
2017 BOND ISSUE IMPROVEMENTS
WASHINGTON-MARION HIGH SCHOOL
2802 Pineview Street – Lake Charles, Louisiana 70615
Calcasieu Parish School Board
 Project No.: 2018-17PC
 To: RYCARS Construction, LLC

You are directed to make the following change in this contract:
 (Attach Itemized Breakdown)

The Original Contract Sum	\$ 513,270.00
Net Change by Previous Change Order	\$ - 0 -
Contract Sum Prior to This Change Order	\$ 513,270.00
Contract Sum Will Be <u>Increased</u> By This Change Order	\$ 3,929.00
New Contract Sum Including This Change Order	\$ 517,199.00
Contract Time Will Be <u>Increased</u> by	<u>235</u> Days
Revised Contract Completion Date:	<u>June 7, 2019</u>

RECOMMENDED

Ellender Architects &
 Associates, LLC
 (Designer)

1521 Cypress Street
Sulphur, LA 70663

By: Scott Marino

Date: 5/3/2019

ACCEPTED

RYCARS Construction LLC
 (Contractor)

503 Coleman Place
Kenner, Louisiana
70062

By: _____

Date: _____

APPROVED

Calcasieu Parish
 School Board
 (Owner)

3310 Broad Street
Lake Charles,
Louisiana 70615

By: _____

Date: _____

ELLENDER Architects & Associates, LLC



PHASE 1 – ROOFING REPLACEMENT

2017 BOND ISSUE IMPROVEMENTS

WASHINGTON-MARION HIGH SCHOOL

Change Order #1 - Itemization

Item #1 – Upper Roof Exploratory

To cut out and remove two (2) openings in the roofing system to facilitate examination of the existing roof deck. Then restoring the new roofing system to its original condition.

ADD\$ 599.00

Item #2 – Wall Access for Roof Drain Piping Connections

To remove portions of existing walls to facilitate roof drain piping connections.

ADD\$ 284.00

Item #3 – New Brick Veneer for Through Wall Base Flashings

To provide new brick veneer for new through wall base flashing systems.

ADD\$ 948.00

Item #4 – Boiler Piping Support Curbs

To provide and install thirteen (13) new pipe support curbs and flashing such into the new roofing system to facilitate installation of the new rooftop boiler piping.

ADD\$ 16,513.00

Item #5 – Revised Flashings for Boiler Flue Vents

To provide and install two (2) new flashing systems and terminal jacks to receive the new boiler flue vents.

ADD\$ 3,465.00

Item #6 – Credit Unused Unit Price Materials

To credit unused unit price materials included in Base Bid price.

DEDUCT (\$ 2,880.00)

Item #6 – Credit Contingency Balance

To credit unused contingency balance.

DEDUCT (\$ 15,000.00)

TOTAL this CHANGE ORDER #1:ADD \$ 3,929.00

PHASE 1 – ROOFING REPLACEMENT
2017 BOND ISSUE IMPROVEMENTS
WASHINGTON-MARION HIGH SCHOOL
Change Order #1 – Itemization Continued

Contract Time Extension – Increase Calendar Days

Add a total of **235** calendar days due to the following circumstance(s):

Inclement Weather – The past several months has experienced numerous days with rain and cold weather causing delays in replacement of roofing materials.

Boiler Plant Replacement – The installation of rooftop support curbs to facilitate rooftop boiler piping installation as related to the Phase 2 Classroom Wing project.


Boiler Plant Flue Replacement – The installation of new rooftop flashing and metal shields to facilitate the School Board's installation of two (2) new boiler flues.

NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
RESIGNATION				
Donald Broussard	Custodian	R.W. Vincent Elementary	04/02/19	Personal reasons
Monica Veillon	Clerk	Sales Tax	04/18/19	Personal reasons
Melissa Guillory	Clerk	Vinton Elementary	05/24/19	Personal reasons
Camille Fenetz	Teacher	St. John Elementary	05/24/19	Personal reasons
Ann Dawson	Teacher	CPAS	05/24/19	Relocating
Arthurine Eaglin	Cafeteria Technician	Clifton Elementary	04/18/19	Personal reasons
Justin Reed	Teacher/Coach	Sulphur High	05/24/19	Accepted other employment
Antonio Cliville	Custodian	Frasch Elementary	05/24/19	Relocating
Starlet Guidry	Counselor	LCB Academy	04/05/19	Relocating
Shaye Stubbs	Teacher	F.K. White Middle	05/24/19	Personal reasons
Linda Ashley	Custodian	Gillis Elementary	04/12/19	Personal reasons
Olivia Brown	Cafeteria Technician	Moss Bluff Middle	04/01/19	Personal reasons
Britney Predium	Teacher	Ralph Wilson Elementary	03/11/19	Personal reasons
Ashley Johnson	Teacher	Nelson Elementary	03/19/19	Accepted other employment
Brenda Romero	Teacher	Westlake High	03/19/19	Personal reasons
Joany January	Custodian	Fairview Elementary	04/08/19	Accepted other employment
Brittany Moronta	Teacher	LaGrange High	03/29/19	Personal reasons
Ellie Langley	Paraprofessional	Iowa High	04/09/19	Personal reasons
Yvonne Stevens	Cafeteria Technician	Dolby Elementary	04/12/19	Personal reasons
Benjamin Kamla	Compliance Deputy	Sales Tax	04/26/19	Accepted other employment

RETIREMENT				
Linda Aaron	Paraprofessional	Westwood Elementary	07/12/19	
Wade Gillet	Teacher	Starks High	05/24/19	
Lisa Ange	Teacher	Sulphur High	05/24/19	
Sheryl Abshire	Chief Technology Officer	Technology Department	06/30/19	
Connie Harper	Teacher	Sulphur High	05/24/19	
Christine Blalock	Counselor	Prien Lake Elementary	05/28/19	
Rebecca Vaussine	Teacher	E.K. Key Elementary	05/24/19	
Vickie Duplichan	Teacher	Homebound	05/24/19	
Mary Semien	Cafeteria Technician	LeBleu Settlement Elementary	12/22/19	
Diana Dalovisio	Teacher	S.J. Welsh Middle	05/24/19	
Laurie Mueller	Teacher	DeQuincy Primary	05/28/19	
Glendalyn Richard	Counselor	W.W. Lewis Middle	09/20/19	
Charlene Viator	Technology Coordinator	Technology Department	04/15/19	
Donna Reed	Teacher	Moss Bluff Elementary	05/25/19	
Charles White	Teacher	Moss Bluff Middle	05/24/19	
Pamela Pruitt	Teacher/Coach	W.W. Lewis Middle	05/24/19	
Laura LeDoux	Principal	E.K. Key Elementary	06/18/19	
Yanita Rice	Paraprofessional	Vinton Elementary	05/24/19	
Jocelyn Griffin	Custodian	RISE	06/30/19	
Wilda Booker	Custodian	Child Welfare & Attendance	06/30/19	
Elizabeth Gorton	Teacher	LCB Academy	05/24/19	

Carl McGee	Assistant Principal	Westlake High	06/18/19	
Lori McGee	Teacher	CTE	05/24/19	
Della Henagan	Teacher	DeQuincy High	05/24/19	
Frankie Granger	Custodian	S.J. Welsh Middle	06/30/19	
Paula Michalko	Director	MIS	07/31/19	
Pasqualina Charles	Teacher	Positive Connections	05/24/19	
Greg Whiteard	Teacher	S.P. Arnett Middle	06/07/19	Waive Act 715
MATERNITY LEAVE			Due Date:	
Carol Turner	Teacher	R.W. Vincent Elementary	4/15/19 - 5/27/19	4/24/19 [A]
Kristina Taylor	Teacher	Ralph Wilson Elementary	2/11/19 - 5/24/19	3/15/19 [B]
Malori Thibodeaux	Teacher	E.K. Key Elementary	4/15/19 - 5/24/19	4/20/19 [B]
LEAVE WITHOUT PAY				
Tori Walker	Teacher	E.K. Key Elementary	2019-2020	
Rossina Lacassin	Teacher	Fairview Elementary	4/14/19 - 5/24/19	
Merissa Simonet	Cafeteria Manager	Brenda Hunter	3/24/19 - 5/24/19	
PROFESSIONAL DEVELOPMENT				
Heather Soileau	Teacher	F.K. White Middle	Fall 2019-2020	
Renaë Broussard	Teacher	Sulphur High 9th	2019-2020	
Stacey Martin	Teacher	Sam Houston High	2019-2020	

APPROVED 4/11/19



NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
RESIGNATION				
Wendi Royer	Teacher	Cypress Cove Elementary	05/24/19	Relocating
Christian Abshire	Teacher	Iowa Middle/High	05/24/19	Relocating
Jana Broussard	Teacher	Barbe High	05/03/19	Accepted other employment
Camille Fenetz	Teacher	St. John Elementary	05/24/19	Personal reasons
Lindsey VanBeek	Teacher	F.K. White Middle	04/29/19	Personal reasons
Megan Clemons	Teacher	Washington-Marion High	04/18/19	Personal reasons
Brittney Rook	Custodian	Frasch Elementary	05/24/19	Personal reasons
Megan Trahan	Paraprofessional	W.W. Lewis Middle	05/25/19	Personal reasons
Jackie Welch	Clerk	Child Welfare & Attendance	05/31/19	Accepted other employment
Teressa Stallion	Teacher	F.K. White Middle	07/31/19	Relocating
Julian Guillory	Assistant Principal	F.K. White Middle	06/18/19	Accepted employment in another district
Kimberly Casimere	Paraprofessional	Henry Heights Elementary	04/15/19	Personal reasons
Letitia Michon	Teacher	Vincent Settlement Elementary	05/24/19	Personal reasons
Michael Duhon	Custodian	Sam Houston High	05/10/19	Accepted other employment
Latasha Chavis	Teacher	Oak Park Elementary	05/24/19	Personal reasons
Victoria Ratcliff	Teacher	Oak Park Elementary	05/24/19	Personal reasons
Sheree Copeland	Clerk	DeQuincy Middle High	05/24/19	Accepted bus driver position
Katy Sanford	Speech Pathologist	Speech Department	05/24/19	Personal reasons
Wendy Boyett	Teacher	Maplewood Middle	05/24/19	Accepted employment in another district
Henrietta Easton	Clerk	Washington-Marion High	05/24/19	Personal reasons

Jamie McCauley	Librarian	Iowa Middle/High	05/24/19	Accepted employment in another district
RETIRE REHIRE RESIGNATION				
Margaret Guillory	Cafeteria Manager	Pearl Watson Elementary	05/24/19	
Judy Harrison	Counselor	LaGrange High	06/25/19	
Darafay Whitehead	Teacher	College Oaks Elementary	05/24/19	
RETIREMENT				
Germaine McGee	Teacher	LeBleu Settlement Elementary	05/24/19	
Nancy Broussard	Teacher	R.W. Vincent Elementary	05/24/19	
Christine Nicholson	Librarian	Barbe Elementary	05/24/19	
Claire Sylvest	Teacher	R.W. Vincent Elementary	05/24/19	
Dan Sylvest	Principal	W.W. Lewis Middle	06/18/19	
Craig Richardson	Teacher	W.W. Lewis Middle	05/24/19	
Melissa Sims	Teacher	Nelson Elementary	08/09/19	
Vicki Duplichan	Teacher	Special Services	05/24/19	
Barbara Roberts	Teacher	Special Services	05/24/19	
Barbara Montgomery	Social Worker	Pupil Appraisal	06/21/19	
Mildred Smith	Behavior Facilitator	Special Services	06/16/19	
Melonee Cooper	Teacher	DeQuincy Middle High	08/06/19	
Wanda Gobert	Cafeteria Technician	Cypress Cove Elementary	05/24/19	
Michele White	Teacher	R.W. Vincent Elementary	05/24/19	
MATERNITY LEAVE				
			Due Date:	
Renee Hardy	Teacher	J.I. Watson Elementary	9/16/19 - 11/18/19	9/27/19 [A]

Stacy Hill	Teacher	Vincent Settlement Elementary	5/6/19 - 8/6/19	6/3/19 [B]
Brieanna Buford	SLP Assistant	Speech Department	8/8/19 - 10/4/19	8/9/19 [B]
Ashleigh Broussard	Teacher	Kaufman Elementary	4/8/19 - 5/24/19	4/8/19 [B]
LEAVE WITHOUT PAY				
Brandy Valentine	School Nurse	Nursing Department	Fall 2019-2020	
PROFESSIONAL DEVELOPMENT				
Stacy Hill	Teacher	Vincent Settlement Elementary	Fall 2019-2020	Beginning 8/27/19

APPROVED 5/7/19

